



ADDENDUM # 1
RFP # FY 2016-2017-004
AUDIT SERVICES FOR CITY OF HALLANDALE BEACH AND HBCRA

ANSWERS TO QUESTIONS RECEIVED BY THE MAY 18, 2017 11:00 AM DEADLINE:

QUESTION #1:

The RFP requests from Sunbiz showing the Duly Authorized Officer or a Certificate of Resolution noting a Duly Authorized Person. Since our firm is not a Corporation (we are a Partnership), would a letter from our Chief Operating Officer, who is also a partner of our firm, naming me as a Partner authorized to bind the Firm, would that be acceptable? We are listed on Sunbiz but as a Partnership which doesn't have Officers or Directors.

ANSWER #1:

As per page 16 of Exhibit I under Transmittal Letter, *"If such officer is not listed in the Sunbiz for your firm, your firm must provide a legal document, such a Certificate of Resolution, naming the officer as authorized to execute on behalf of the firm."*

QUESTION #2:

The RFP lists Cone of Silence exemptions, however, Marcum is still completing the FY 2016 audit of the City and the CRA and as a result we have constant communication with various members of the City and CRA. I assume this will not violate the City's Cone of Silence if our discussions or focus is on the City's audits and not the subject RFP?

ANSWER #2:

This is correct. There is to be no communication between your firm and city staff as it relates to this RFP.

QUESTION #3:

I would like a copy of the latest budget for the City (in order to know the maximum budget available for the project)

ANSWER #3:

The Fiscal Year 2016-2017 budget is available on the City's website at <http://cohb.org/530/Financial-Reports>

QUESTION #4:

I would like to know who is the current auditor and if current auditor is allowed to rebid?

ANSWER #4:

The current auditor is Marcum LLP. Yes, the current auditor is eligible to submit a proposal.

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Please ensure you check the City's website for the latest addendum released for this project. Below find the link to the City's website: www.cohb.org/solicitations.

Please note receipt of Addendum # 1 by signing below and include with your firm's submission.

I acknowledge receipt of Addendum # 1:

Company:	
Name of authorized officer of the firm:	
Title of person:	
Signature:	
Date:	

Sincerely,



Andrea Lues, Director, Procurement Department