

WORK ORDERS HANDLED BY CITY ATTORNEY'S OFFICE FROM JANUARY 1, 2015 TO MARCH 31, 2015

REQUESTOR'S DEPARTMENT	REQUESTOR'S NAME	ACTION TAKEN	COUNT
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Mayor and City Commission

Comm. Lazarow	Resolution-Banning Plastic Bags		1
City Commission	Resolution-Authorizing Legal Rep Comm. London		1
Comm. Lazarow	Legal Opinion-Research Trade Policy ADA Claims		1
Comm. London	Ordinance-Prohibiting Styrofoam Containers		1

Total requests from Mayor & Comm. handled by CAO

			4
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City Manager's Office

Jennifer Frastai	Resolution-Awarding S. Beach Concession		1
Daniel Rosemond	Resolution-Authorizing Acquisition (2) parcels		1
Daniel Rosemond	Resolution-Authorizing Quick Taking RE: Alford		1
Jennifer Frastai	Resolution-Adopting 2015 State Leg. Program		1
Jennifer Frastai	Resolution-Adopting 2015 Federal Leg. Program		1
Sarita Shamah	Legal Opinion-Unity of Title Fire Station		1
Jennifer Frastai	Agreement-Senior Management Retreat		1
Peter Dobens	Agreement-Artist Services		1
Renee Miller	Resolution-Authorizing Transfer Unappropriate Funds		1
Renee Miller	Other-Discrimination Investigation		1

Total requests from CM Office Handled by CAO

			10
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City Clerk's office

Sheena James	Resolution-Authorizing Street Name Change		1
Chris Talmedge	Other-Public Records Request		1
Mario Bataille	Resolution-Authorizing Amicus Same Self Marriage		1

Total requests from City Clerk's office Handled by CAO

			3
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Procurement Department

Andrea Lues	Legal Opinion-Establish Audit Committee to Meet		1
Andrea Lues	Legal Opinion-Electronic Mail Cards is Legal		1

REQUESTOR'S DEPARTMENT	REQUESTOR'S NAME	ACTION TAKEN	COUNT
	Andrea Lues	Legal Opinion-Challenging City Cost in RFP	1
	Andrea Lues	Legal Opinion-Acquisition of Architectural Engineering	1
	Andrea Lues	Ordinance-Amending Chap 23-Cone of Silence	1

Total requests from Procurement Handled by CAO 5

Information Technology Department

Greg Chavarria	Agreement-Clear Point Strategic Planning	1
Greg Chavarria	Agreement-AT&T Fiber Bundle Express	1

Total requests from IT Dept. Handled by CAO 2

Development Services Department

Keven Klopp	Resolution-Authorizing Trade Off Ferris Wheel	1
Keven Klopp	Resolution-Authorizing Expenditure	1
Keven Klopp	Resolution-Approving Major Dev MD Medical	1
Keven Klopp	Ordinance-Amending Chap 7 Filming Activities	1
Keven Klopp	Agreement-Planning Intern	1
Keven Klopp	Ordinance-Increasing BTR by 5%	1
Keven Klopp	Ordinance-Div 20 Temporary Uses	1
Keven Klopp	Resolution-Approving Alcohol Bev. Xavier's Cigar Lounge	1
Keven Klopp	Ordinance-Amending Chap 2-232 P&Z Time	1
Keven Klopp	Resolution-Approving OB Johnson Project	1
Kimberly Bruce	Resolution-Authorizing Foreclosure Action (Schwartz)	1
Christy Dominguez	Resolution-Allocating Flex Unit Artsquare	1

Total Requests Dev. Serv. Dept. Handled by CAO 12

Finance Department

Jeffrey Lowe	Agreement-Holland & Knight Disclosure	1
Jeffrey Lowe	Ordinance-Amending Chap. 30	1
Jeffrey Lowe	Agreement-Marcum for Auditing Services	1
Jeffrey Lowe	Other-Review Lien Letters	1

REQUESTOR'S DEPARTMENT	REQUESTOR'S NAME	ACTION TAKEN	COUNT
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Total Request from Finance Department Handled by CAO			4
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Department of Public Works & Utilities & Engineering
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Steven Parkinson	Agreement-ILA for Naturescape Irrigation Serv.	1
Steven Parkinson	Resolution-Authorizing Agreement NW/SW 8th Ave	1
Steven Parkinson	Legal Opinion-Charges to Private Haulers	1
Steven Parkinson	Agreement-Modification Hazard Mitigation Grant	1
Steven Parkinson	Resolution-Authorizing Agreement Coral Springs	1
Steven Parkinson	Agreement-Joint Funding MWH Phosphate	1
Steven Parkinson	Resolution-Authorizing EAC Project	1
Steven Parkinson	Agreement-Amendment Weekly Asphalt Wages	1
Steven Parkinson	Resolution- Authorizing Purchase Vehicles	1

Total Requests From DPW & Utilities Engineering			9
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Human Resources Department

Taren Kinglee	Agreement-FL Municipal Ins. Trust	1
Taren Kinglee	Other-Mentorship Program SOP	1
Taren Kinglee	Agreement-Consulting Actuarial Services	1
Candice Alston	Other-Hold Harmless Heavy Op.	1
Taren Kinglee	Other-Rogers Discipline Appeal	1
Taren Kinglee	Other-Internship Stipend	1

Total Requests from Human Resources Handled By CAO			6
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Police Department

Pete Abut	Agreement-MOU Internet Crimes Ag Children	1
Dwayne Flounoy	Other-Reserve Police Officer Policy	1
Miguel Martinez	Other-Traffic Safety Resource Memo	1
Dwayne Flounoy	Legal Opinion-Golf Cart Legal on Roadways	1
Pete Abut	Other-Motion for Return of Property (Armas)	1
Miguel Martinez	Other-GMA LLC Release of Money	1

REQUESTOR'S DEPARTMENT REQUESTOR'S NAME ACTION TAKEN COUNT

Total Requests from Police Dep. Handled by CAO

Fire Department

Mark Ellis	Agreement-Pharmaceutical Purchase	1
Mark Ellis	Agreement-Service w/ESO Solutions	1

Total Requests from Fire Department Handled By CAO

Human Services Department

Cora Daise	Agreement-Senior Mini Center	1
Beverly Sanders	Agreement-Farmshare	1
Beverly Sanders	Agreement-Non-Financial MOU Inside Out Theatre	1
Beverly Sanders	Other-Court Documents IN RE: M.K.	1
Cora Daise	Agreement-Walkin for Life Inc. MOU	1

Total Requests from Human Serv. Handled By CAO

Parks & Recreation Department

Cathie Schanz	Agreement-Publix Supermarket	1
Cathie Schanz	Agreement-Tama Leao's Polynesian Production	1
Cathie Schanz	Ordinance-Permitting Drinking in Parks	1
Cathie Schanz	Legal Opinion-Requirements Parking After Hours	1

Total Requests from Parks & Rec. Handled By CAO

Risk Management

Total Requests from Risk Management Handled By CAO

Community Redevelopment Agency (CRA)

Lovern Parks	Other-Satisfaction of Mortgage	14
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REQUESTOR'S DEPARTMENT	REQUESTOR'S NAME	ACTION TAKEN	COUNT
	Daniel Rosemond	Other-Administrative Foreclosure	1
	Daniel Rosemond	Resolution-Release of Liens	2

Total requests from CRA Handled by CAO 17

Total Requests JAN. 1 thru MARCH 31, 2015 Handled by CAO 89

Foreclosure Matters Handled by CAO 3

Garnishment Matters Handled by CAO 0

Municipal Ordinance Violation Matters Handled by CAO 4

Bankruptcy Matters Handled by CAO 0