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ORDINANCE NO. 2011- 06

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING CHAPTER 21 "PERSONNEL," SECTION 21-32 "PERSONS COVERED; EMPLOYMENT TO BE BASED ON MERIT" TO EXPAND THE FACTORS BY WHICH AN EMPLOYEE IS EMPLOYED AND RETAINED; AMENDING CHAPTER 21 "PERSONNEL," SECTION 21-91 "EXAMINATIONS; LISTS OF ELIGIBLES; APPOINTMENTS AND PROMOTIONS TO BE MADE ONLY FROM LISTS OF ELIGIBLES" TO ALLOW INDIVIDUALS WHO MEET CERTAIN CONDITIONS TO BE CERTIFIED AS ONE OF THE ELIGIBLES TO FILL AN ENTRY LEVEL FIREFIGHTER POSITION, AN ENTRY LEVEL POLICE OFFICER POSITION AND AN ENTRY LEVEL COMMUNITY SERVICE AIDE POSITION; PROVIDING FOR A REPEALER; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Hallandale Beach (the "City") has a Civil Service System in place, which governs how City employees are employed, retained, and promoted;

WHEREAS, under the present Civil Service System, whenever a department has a vacancy in a competitive class, the personnel department certifies the names and addresses of the first five individuals on the original appointment list (based on the results of their examinations) from which the department head may fill the vacancy from (when more than one vacancy is to be filled, the personnel department certifies names equal to the number of vacancies to be filled and four more additional names);

WHEREAS, the City desires to amend the Civil Service System Rules to expand the names that are certified by the personnel department when there is a vacancy for an entry level firefighter position, an entry level police officer position and an entry level community service aide position to include, in addition to the first five individuals on the original appointment list (or when more than one vacancy is to be filled in addition to the names equal to the number of vacancies to be filled and four more additional names) individuals who meet certain conditions, regardless of their numerical rankings on the original appointment test;

WHEREAS, the Civil Service Board has reviewed the amendments to the Civil Service System Rules and recommends that they be adopted by the City Commission; and

WHEREAS, the City Commission finds that it is in the best interest of the City and its employees to amend the Civil Service System Rules.

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48 **NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE**
49 **CITY OF HALLANDALE BEACH, FLORIDA:**
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51
52 **Section 1. Recitals Adopted.** That each of the above stated recitals is hereby
53 adopted and confirmed.
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55 **Section 2. City Code Amended.** That Section 21-32 "Persons covered;
56 employment to be based on merit" of Article II "Civil Service" of Chapter 21 "Personnel"
57 of the City Code is amended to read as follows:
58

59 * * *

60 (b) Employees of the municipality coming within the provisions of this article
61 shall be employed and retained in employment and advanced to any higher grade on
62 merit and fitness only; and the merit and fitness of any applicant for such departments,
63 or for advancement in such departments, shall be determined by competitive
64 examination, and such other factors as the City sees pertinent for a particular position,
65 as provided in this article.
66

67 **Section 3. City Code Amended.** That Section 21-91 "Examinations; lists of
68 eligibles; appointments and promotions to be made only from lists of eligibles" of Article
69 II "Civil Service" of Chapter 21 "Personnel" of the City Code is amended to read as
70 follows
71

72 * * *

73 (b) Whenever a department shall request certification from the personnel
74 department for appointment to or employment in any position in the competitive class,
75 the department shall request the title and duties for such position, so that certification
76 may be made from the proper eligible register; or, when necessary, a proper eligible
77 register may be prepared as the result of an open competitive examination held for that
78 purpose. Upon receipt of a requisition for certification to fill a vacancy, in the absence of
79 a reemployment list, the personnel department shall certify the names and addresses of
80 the first five eligible on the original appointment list for the class. When more than one
81 vacancy is to be filled, the personnel department shall certify a number of names equal
82 to the number of vacancies to be filled and four more additional names; however, a
83 fewer number may be certified when there is not the required number on the original
84 appointment list. For an appointment to an entry level firefighter position, an entry level
85 police officer position and an entry level community service aide position, the names of
86 eligibles who meet any of the following conditions also shall be certified by the
87 personnel department, provided they have obtained the minimum passing score on the
88 entrance examination and meet the minimum qualification requirements for their
89 respective position:
90

91 (1) He/she has participated and completed a community mentorship/scholarship
92 program sponsored by the City;

93
94 (2) He/she has volunteered in one of the programs sponsored by the City for at
95 least one year and has performed at least 120 hours of volunteer services in such
96 program(s);

97
98 (3) He/she is a City employee; and/or
99

100 (4) He/she is eligible for veterans' preference under Chapter 295, Florida
101 Statutes.

102
103 The names of the individuals who meet any of the aforementioned conditions
104 shall be certified by the personnel department in addition to the names of the first five
105 eligibles (or when more than one vacancy is to be filled, in addition to the number of
106 names equal to the number of vacancies to be filled and four additional names) for their
107 respective position.

108
109 Eligibles not selected shall be returned to the register in accordance with their
110 relative grades. Such eligibles shall be recertified in groups of five eligibles, with
111 eligibles for an entry level firefighter position, an entry level police officer position and an
112 entry level community service aide position who meet any of the conditions listed in
113 Section 21-91(b)(1) through (b)(4) being recertified in their respective position, in
114 addition to the five names certified in accordance with their relative grades for each
115 position.

116
117 **Section 4. Repealed.** That all ordinances or parts of ordinances in
118 conflict herewith are hereby repealed.

119
120 **Section 5. Inclusion in the Code.** That it is the intention of the City
121 Commission and it is hereby ordained that the provisions of this Ordinance shall
122 become and made a part of the Code of the City of Hallandale Beach, Florida; that the
123 sections of this Ordinance may be renumbered or relettered to accomplish such
124 intentions; and that the word "Ordinance" shall be changed to "Section" or the
125 appropriate word.

126
127 **Section 6. Severability.** That if any section or provision of this
128 Ordinance or any portion thereof, any paragraph, sentence or word is declared by a
129 court of competent jurisdiction to be invalid, such decision shall not affect the validity of
130 the remainder hereof as a whole or part thereof other than the part to be declared
131 invalid.

132
133 **Section 7. Effective Date.** That this Ordinance shall become effective
134 immediately after final passage.

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136 PASSED AND ADOPTED on first reading on April 6, 2011.

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138 PASSED AND ADOPTED on second on April 20, 2011.

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MAYOR-COMMISSIONER

ATTEST:

CITY CLERK



	VOTE
	AYE/NAY
Mayor Cooper	<input checked="" type="checkbox"/>
Vice Mayor Sanders	<input checked="" type="checkbox"/>
Comm. Lewy	<input checked="" type="checkbox"/>
Comm. London	<input checked="" type="checkbox"/>
Comm. Ross	<input checked="" type="checkbox"/>