

CITY OF HALLANDALE BEACH, FLORIDA
MEMORANDUM

DATE: April 21, 2015

TO: Steven Parkinson, Director Department of Public Works

FROM: Andrea Lues, Procurement Director 

SUBJECT: **AWARD RECOMMENDATION: BID # FY 2014-2015-008: LOT CLEARING AND RELATED SERVICES REVISED**

On March 26, 2015, the Procurement Department provided the tabulation sheet summary for BID #FY 2014-2015-008: Lot Clearing and Related Services via email to your attention. The information was forwarded to your attention for the determination of responsibility of the lowest responsive firm, Sosa Dust Busters (Zone 1), based on Total Price proposed. On April 15, 2015, Director Steven Parkinson requested clarification of the (Zone 1) price from lowest bidder Sosa Dust Busters in the amount of \$1,800.00. The Procurement Department contacted lowest bidder Sosa Dust Busters to request clarification of price sheets on pages 17 and 18. Below please find the revised Tabulation based on the revised pricing provided by Sosa Dust Busters on April 17, 2015.

Three (3) responses received for above subject Bid. The responses were due Friday, March 13, 2015 @ 11:00 AM, for LOT CLEARING AND RELATED SERVICES.

The estimated budget provided by DPW and CRA for this project is \$70,000.00.

PROPOSING FIRMS	BID AMOUNT ZONE 1	BID AMOUNT ZONE 2-3	BID AMOUNT ZONE 4	VARIANCES
GARDEN OF BEAUTY, INC.	\$21,600.00	\$38,500.00	\$0.024	YES
VISUALSCAPE	\$23,400.00	\$61,200.00	\$0.037	STATED NONE
SOSA DUST BUSTERS	\$32,400.00	\$56,900.00	\$0.01	STATED NONE

Please note:

Department of Public Works must prepare the Agenda to award to each of the lowest bidder(s) by Zones.

1. Lowest bidder for Zone 1 and Zone 2-3 is Garden of Beauty, Inc.:

- a. Garden of Beauty, Inc. provided all required documentation for the Minimum Qualification Requirements as required on page 15 of the Bid.

- b. Firm did not provide the 5% Bid Bond with the original proposal submission on due date for receipt. Procurement emailed the firm on 3-19-15 to request submission of 5% Bid Bond. Firm replied via email that firm could not provide the 5% Bid Bond. (See Exhibit II page 17 variances and email). This does not disqualify the Firm because the Bid did not state that failure to submit the 5% Bid Bond would disqualify a firm from consideration.

2. Lowest bidder for Zone 4 is Sosa Dust Busters:

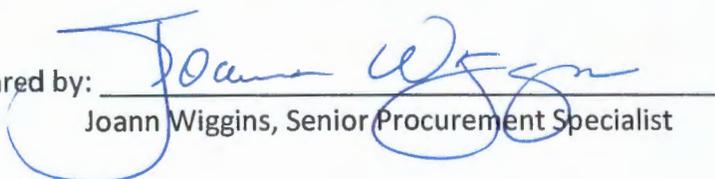
- a. Sosa Dust Busters did not provide all requested documentation for the Minimum Qualification Requirements as required on page 15 of Bid. Only the following were provided:
- 1) Broward County Certificate of Completion Basic Tree Pruning,
 - 2) Broward County Application for Tree Trimmer License,
 - 3) Broward County Workers' Compensation Insurance Exemption Affidavit.

Please note:

1. This project continues to be under a Cone of Silence. There is to be no communication with firms until such time as the date and time of the City Commission meeting when the award will be made.
2. None of the Bid responses received are from a Hallandale Beach Businesses and no Local City of Hallandale Beach Vendor Preference has been requested by any of the submitting vendors.
3. If additional information and/or clarifications are needed in order to award contract(s) to any firm(s) contact the Procurement Department immediately.
4. Department of Public Works must make ensure to address the following in order to make the determination for award of contract(s):
 - Ensure the firm(s) are responsible to perform the services outlined in the Bid based on References provided which were requested on page 22 of the Bid, and the Minimum Qualification Requirements responses which were requested on page 15 of the Bid.
 - Ensure the firm(s) are capable of performing the scope of work and provide the services as requested by the Bid.
 - Ensure the firm(s) are able to perform the work as stated in the Bid for the prices submitted. Ensure there are no irregularities and/or concerns with firm(s) proposed prices.

- Ensure to review any variances submitted by the firm(s). City Attorney may need to be contacted for review of this information.
5. The Award of Bid recommendation summary sheet must be completed and included in accordance with the Electronic Granicus (Legistar) Agenda procedures. If all bids are to be rejected an agenda item must be prepared for the rejection by your Department.
 6. Additionally, effective 1-1-2012, any award of contract requires the passing of a motion through a Resolution. Please allow sufficient process all required document through City Attorney as required.
 7. Procurement Department has prepared Attachments 2 and 3. Department of Public Works is responsible for preparing the staff report. The Notification of Award is the day Commission meeting is held to award the contract. The Procurement Department will notify the awarded firm(s) of this date via a Notice of Award letter.
 8. Excel Reference Summary submitted on March 26, 2015.

Prepared by:


Joann Wiggins, Senior Procurement Specialist

JW/jw

Attachments

cc: Daniel Rosemond, Deputy City Manager/CRA Director [Memo only]
Gary Gibson, Operations Manager [Memo only]
Dean Lettera – Superintendent of Sanitation, DPW [Memo only]
Diana Wolfson, CRA Real Estate and Property Management Coordinator [Memo only]

BID # FY2014-2015-008 - LOT CLEARING AND RELATED SERVICES: ZONE 1 CRA PROPERTIES



SOSA DUST BUSTERS

VISUALSCAPE

GARDEN OF BEAUTY, INC.

FOLIO ID #	ADDRESS	LOT SIZE IN SQ FT	TOTAL PRICE	LOT SIZE IN SQ FT	TOTAL PRICE	LOT SIZE IN SQ FT	TOTAL PRICE
ZONE 1							
CRA PROPERTIES							
514221070060	300 NW 7 COURT	5847	900.00	5847	720.00	5847	450.00
514221090370	822 NW 3 TERRACE	4020	900.00	4020	540.00	4020	450.00
514221090430	813 NW 3rd TERRACE	2955	900.00	2955	450.00	2955	450.00
514221090450	807 NW 3rd TERRACE	2955	900.00	2955	450.00	2955	450.00
514221090620	811 NW 4th AVENUE	1970	900.00	1970	450.00	1970	450.00
514221090630	807-809 NW 4 AVENUE	3941	900.00	3941	720.00	3941	1,350.00
514221090680	804-806 NW 4th TERRACE	3942	900.00	3942	720.00	3942	1,350.00
514221090770	813-817 NW 4th TERRACE	5911	900.00	5911	900.00	5911	450.00
514221090950	803-805 NW 5th AVENUE	5903	900.00	5903	900.00	5903	1,350.00
514221150351	506-508 FOSTER ROAD	3750	900.00	3750	630.00	3750	1,350.00
514221150370	509 NW 6 STREET	4000	900.00	4000	720.00	4000	450.00
514221150380	513 NW 6 STREET	4000	900.00	4000	720.00	4000	450.00
514221150420	522-526 FOSTER ROAD	5625	900.00	5625	450.00	5625	1,350.00
514221150500	518 FOSTER ROAD	3750	900.00	3750	450.00	3750	450.00
514221150520	510-512 FOSTER ROAD	3750	900.00	3750	450.00	3750	1,350.00
514221150570	414 FOSTER ROAD	5625	900.00	5625	720.00	5625	450.00
514221170280	212 NW 5th STREET	10361	900.00	10361	1080.00	10361	450.00
514221170290	208 NW 5 STREET	4693	900.00	4693	720.00	4693	450.00
514221170310	200 NW 5 STREET	7035	900.00	7035	900.00	7035	450.00
514221170410	304 NW 5th STREET	7029	900.00	7029	900.00	7029	450.00
514221190620	745 NW 5 COURT	4240	900.00	4240	720.00	4240	450.00
514221270180	720 FOSTER ROAD	5825	900.00	5825	900.00	5825	450.00
514221290240	1035 NW 8 STREET	4200	900.00	4200	540.00	4200	450.00
514222040320	310 NW 4th STREET	2000	900.00	2000	450.00	2000	450.00
514222040411	323 FOSTER ROAD	10591	900.00	10591	720.00	10591	450.00
514222040450	417 NW 3 AVENUE	7000	900.00	7000	540.00	7000	450.00
514222040460	311 FOSTER ROAD	6373	900.00	6373	630.00	6373	450.00
514222070010	500 NW 1 AVENUE	7501	900.00	7501	450.00	7501	450.00
514222070020	509 N DIXIE HIGHWAY	18736	900.00	18736	900.00	18736	450.00
514222070030	504 NW 1 AVENUE	7501	900.00	7501	450.00	7501	450.00
514222070040	505 NW 1 AVENUE	7501	900.00	7501	540.00	7501	450.00
514222070050	512 NW 1 AVENUE	22486	900.00	22486	810.00	22486	450.00
514222070060	513 N DIXIE HIGHWAY	6251	900.00	6251	540.00	6251	450.00
514222070070	517 N DIXIE HIGHWAY	12505	900.00	12505	540.00	12505	450.00
514222070110	501 NW 1 AVENUE	6724	900.00	6724	450.00	6724	450.00
514222070120	505 NW 1 AVENUE	14108	900.00	14108	630.00	14108	450.00
TOTAL PRICE ZONE 1			\$32,400.00		\$23,400.00		\$21,600.00

NOTE: LOWEST BIDDER FOR ZONE 1 VENDOR IS GARDEN OF BEAUTY, INC.

PREPARED BY: JOANN WIGGINS, SENIOR PROCUREMENT SPECIALIST 4-17-15 (revised)

BID # FY2014-2015-008 - LOT CLEARING AND RELATED SERVICES: ZONE 4 ADDED LOTS

 Hallandale Beach <small>PROGRESS. INNOVATION. OPPORTUNITY.</small>		SOSA DUST BUSTERS		VISUALSCAPE		GARDEN OF BEAUTY, INC.	
LOT SIZE	UNIT OF MEASURE	UNIT PRICE/SQ. FT	UNIT OF MEASURE	UNIT PRICE/SQ. FT	UNIT OF MEASURE	UNIT PRICE/SQ. FT	
ZONE 4							
ADDED LOTS							
VARIES	SQ. FT.	\$0.01	SQ. FT.	\$0.037	SQ. FT.	\$0.024	
ZONE 4		\$0.01		\$0.037		\$0.024	

NOTE: LOWEST BIDDER FOR ZONE 4 VENDOR IS SOSA DUST BUSTERS

PREPARED BY: JOANN WIGGINS, SENIOR PROCUREMENT SPECIALIST 3-19-15 *jo*

FROM SOSA DUST BUSTERS
TO LOAN / PROCUREMENT

AS PER STATEMENT IN THE
E-MAIL. THE ANNUAL COST
QUOTE, FOR 18 CUT IN A YEAR
WILL BE \$32,400.- PER YEAR

CONFIRMED

Oneida Tapia

ONEIDA TAPIA

4/17/15

SOSA DUST BUSTERS

2015 APR 17 AM 10:22

GENERAL SERVICES DEPT.

2015 APR 17 11:10:22

PRICING SHEET CRA ZONE 1

All firms must provide the pricing utilizing the format below to provide pricing for CRA properties. The pricing below covers all services specified above for Zone 1.

<u>FOLIO ID #</u>	<u>ADDRESS</u>	<u>LOT SIZE IN SQ FT</u>	<u>TOTAL PRICE</u>
514221070060	300 NW 7 COURT	5847	\$ 900.-
514221090370	822 NW 3 TERRACE	4020	\$ 900.-
514221090430	813 NW 3rd TERRACE	2955	\$ 900.-
514221090450	807 NW 3rd TERRACE	2955	\$ 900.-
514221090620	811 NW 4th AVENUE	1970	\$ 900.-
514221090630	807-809 NW 4 AVENUE	3941	\$ 900.-
514221090680	804-806 NW 4th TERRACE	3942	\$ 900.-
514221090770	813-817 NW 4th TERRACE	5911	\$ 900.-
514221090950	803-805 NW 5th AVENUE	5903	\$ 900.-
514221150351	506-508 FOSTER ROAD	3750	\$ 900.-
514221150370	509 NW 6 STREET	4000	\$ 900.-
514221150380	513 NW 6 STREET	4000	\$ 900.-
514221150420	522-526 FOSTER ROAD	5625	\$ 900.-
514221150500	518 FOSTER ROAD	3750	\$ 900.-
514221150520	510-512 FOSTER ROAD	3750	\$ 900.-
514221150570	414 FOSTER ROAD	5625	\$ 900.-
514221170280	212 NW 5th STREET	10361	\$ 900.-
514221170290	208 NW 5 STREET	4693	\$ 900.-
514221170310	200 NW 5 STREET	7035	\$ 900.-
514221170410	304 NW 5th STREET	7029	\$ 900.-
514221190620	745 NW 5 COURT	4240	\$ 900.-
514221270180	720 FOSTER ROAD	5825	\$ 900.-
514221290240	1035 NW 8 STREET	4200	\$ 900.-
514222040320	310 NW 4th STREET	2000	\$ 900.-
514222040411	323 FOSTER ROAD	10591	\$ 900.-
514222040450	417 NW 3 AVENUE	7000	\$ 900.-
514222040460	311 FOSTER ROAD	6373	\$ 900.-
514222070010	500 NW 1 AVENUE	7501	\$ 900.-
514222070020	509 N DIXIE HIGHWAY	18736	\$ 900.-
514222070030	504 NW 1 AVENUE	7501	\$ 900.-

514222070040	505 NW 1 AVENUE	7501	\$ 900.-
514222070050	512 NW 1 AVENUE	22486	\$ 900.-
514222070060	513 N DIXIE HIGHWAY	6251	\$ 900.-
514222070070	517 N DIXIE HIGHWAY	12505	\$ 900.-
514222070110	501 NW 1 AVENUE	6724	\$ 900.-
514222070120	505 NW 1 AVENUE	14108	\$ 900.-
TOTAL PRICE			\$ 32,400.-

THE CITY RESERVES THE RIGHT TO INCREASE OR DECREASE THE ITEM QUANTITIES FOR PROJECT TO MEET ITS AVAILABLE BUDGET USING THE UNIT PRICES PROVIDED ABOVE.

026 4-16-15

2015 APR 17 AM 10:22

GENERAL SERVICES DEPT
HALLANDALE BEACH, FL 33450