

**CITY OF HALLANDALE BEACH, FLORIDA**  
**MEMORANDUM**

**DATE:** July 29, 2013

**TO:** Ken Cowley, Major Administrative Services  
**THRU:** Dwayne Flournoy, Chief of Police

**FROM:** Andrea Lues, Procurement Director

**SUBJECT:** **AWARD RECOMMENDATION: BID #FY 2012-2013-008:  
HALLANDALE BEACH POLICE DEPARTMENT UNIFORMS  
PURCHASE**

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Attached are the two (2) responses received for above subject bid. The responses were due **Monday, July 15, 2013 @ 11:00 AM, for Hallandale Beach Police Department Uniforms Purchase.**

The lowest responsive bidder is **Lou's Police Distributors**. The estimated budget for this project is \$41,619 annually.

The two (2) firms that responded are:

•	Firms	Responsible	Amount	Local City of Hallandale Beach Vendor Tiers
•	Lou's Police Distributors, Inc.	Responsive	\$181,400.20	None
•	Gold Nugget Uniform, Inc. dba Argo Uniform	Responsive	\$191,241.00	Tier 2 (*)

(\*) Gold Nugget Uniform, Inc. dba Argo Uniform is not within the 5% requirement for Tier 2.

Reference summary has been completed and attached.

Hallandale Beach Police Department must make the responsibility determination for award of a contract to determine if firms are:

- Responsible to perform the project;
- Review unit prices to ascertain there are no irregularities and/or concerns with unit prices.

The Award of Bid recommendation summary sheets must be completed and included in accordance with the Electronic Agenda Maker procedures. If all bids are to be rejected an agenda item must be prepared for the rejection by your Department.

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DEPARTMENT UNIFORMS PURCHASE  
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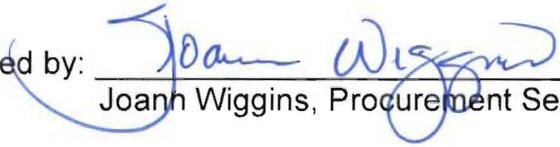
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Additionally, effective 1-1-2012, any award of contract requires the passing of a motion through a Resolution. Please allow sufficient time to discuss how this will be processed with City Attorney.

Procurement Department has prepared Attachments 2 and 3. Hallandale Beach Police Department is responsible for preparing the staff report.

A Performance and Labor Materials Payment Bond in an amount equal to one hundred (100%) percent of total Contract amount awarded must be submitted by the Awarded Contractor within fifteen (15) days after receipt of Notification of Award. The Notification of Award is the day Commission meeting is held to award the contract. The Procurement Department will notify the awarded firm of this date via a letter.

Your Department must notify the surety company, immediately in writing, if an issue comes up with the contracted firm related to the project. If there any questions about Performance Bonds please contact the Risk Manager.

Prepared by:   
Joann Wiggins, Procurement Senior Specialist

AL/JW/jw  
Attachments