



HALLANDALE BEACH CRA FUNDING FOR NONPROFIT PARTNERS

APPLICATION EVALUATION

ORGANIZATION

Name Palms Community Action Coalition, Inc. Tax ID: 45-1578751
Contact: Jessica Sanders Title: Program Director
Phone: (954) 540-5200 Email: palmsaction@gmail.com
CEO/Chair: Murvin Wright Phone: (954) 457-4008

Address: 816 NW 1st Avenue, Hallandale Beach, FL 33009

Program/Project Name: Link Employment Program

HBCRA Priority Funding Overall Needs Area: Workforce Development and Employment Opportunities for Local Residents

HBCRA Funds Requested: \$50,000.00 (Per email received on September 18, 2012)

EVALUATION: SECTION I: ORGANIZATIONAL INFORMATION/CAPACITY

Maximum Score 20%

SCORE 20%

COMMENTS Established in 2003 as part of the Palms of Hallandale Beach Weed and Seed Initiative under the Hallandale Beach Police Department, community groups, agencies, and local residents. This is an existing Program that has received prior HBCRA and DOJ funds.

EVALUATION: SECTION II: PROGRAM/PROJECT DESCRIPTION

Maximum Score 10%

SCORE 10%

COMMENTS To target and connect 50 businesses and 50 residents within the HBCRA District through the Link Employment Program, providing resident and employer recruitments, registration, job training workshops, job fairs, employer media packets, job referrals employment opportunities, as well as local small businesses, contractors, and vendors database tracking (page 5 of 11, Evaluation Plan and Logic Model.)

EVALUATION: SECTION II: PROGRAM/PROJECT NEED

Maximum Score 20%

SCORE 15%

COMMENTS Stated US Department of Labor statistics on state and county unemployment rates. However, the statistical impact on Hallandale Beach/HBCRA District specifically was not provided (page 4 of 11).

EVALUATION: SECTION II: COMMUNITY BENEFIT

Maximum Score 5%

SCORE 5%

COMMENTS To target and connect 50 businesses and 50 residents within the HBCRA District through the Link Employment Program, providing resident and employer recruitments, registration, job training workshops, job fairs, employer media packets, job referrals employment opportunities, as well as local small businesses, contractors and vendors database tracking (page 5 of 11, Evaluation Plan and Logic Model.)

EVALUATION: SECTIONS III AND IV: FINANCIALS/COMBINED BUDGET FORM/BUDGET NARRATIVE

Maximum Score 20%

SCORE 15%

COMMENTS Palms Community Action Coalition, Inc. is requesting \$50,000 for the Link Employment Program expenses of \$66,645. PCAC is matching \$9,000 value in-kind services. However, the additional \$7,645 was not stated in Budget Narrative. HBCRA funds are requested for Program Director salary, Professional Services, Insurance, Conferences, Copying/Printing, Telecommunications, Office/Program Supplies, Postage/Delivery, Local Travel, and residents' needs assistance.

EVALUATION: SECTION IV: LOGIC MODEL

Maximum Score 15%

SCORE 15%

COMMENTS Funding Period 2012-2013. Recruitment, linking, training, tracking noted as Key Activities to accomplish Outputs, Outcomes and Impacts.

EVALUATION: SECTION IV: EVALUATION PLAN

Maximum Score 10%

SCORE 10%

COMMENTS Evaluation by Program Director and staff reports.

SECTION IV: CHECKLIST Yes No If No, Comments:

TOTAL SCORE: MAXIMUM SCORE 100%

TOTAL SCORE 90%

VERIFICATION OF EVALUATION

Evaluated By: Dr. Alvin B. Jackson, Jr. Title: HBCRA Executive Director



REVITALIZING OUR NEIGHBORHOOD
SOCIALY, ECONOMICALLY, AND PHYSICALLY

September 12, 2012

Hallandale Beach CRA
Attn: CRA Clerk
400 South Federal Highway
Hallandale Beach, Florida 33009

The enclosed application package for Palms Community Action Coalition (PCAC) contains two grant requests. One application is submitted for "Link", the employment program. The other application is submitted for the "Connect Project", the outreach program. The application package was endorsed by a unanimous vote of the PCAC Board on August 2, 2012 at the monthly PCAC Board meeting.

PCAC evolved at the culmination of the Hallandale Beach Weed and Seed initiative. PCAC is an organization that promotes a strong cohesive community that continues to grow physically, economically, socially. In that regard we have been and continue to be actively involved and visible in the community linking residents to much needed services. We work diligently to bring other needed services, programs, and resources to the community that will help create stable economic and social growth. We are in a prime location in the CRA district to link residents and businesses and we are the prime organization to encourage this working connection to energize the local economy. We are passionate to see the community grow and develop economically by bringing local small businesses to the table to get them involved in larger projects. We see this as an imminent forward stride in engaging everyone to decrease slum and blight and level the economic playing field across the board. The two proposed projects are critical to improving and sustaining this initiative.

The Board understands that the CRA funding is to be utilized in conjunction with programs and operations that are consistent with the CRA's mission and the PCAC Board is committed to assisting the CRA in working to achieve the measurable outcomes identified in the funding application.

Respectfully,

A handwritten signature in black ink, appearing to read "Murvin B. Wright", is written over a horizontal line.

Murvin B. Wright
Board Chair
PCAC

Enclosures: As Stated
MBW/nlb

For more information please contact Palms Community Action Coalition Office at:

Administrative Office:
816 NW 1st Avenue
Hallandale Beach, FL 33009

Telephone (954) 457-4008
FAX: (954) 454-3999
Email: palmsaction@gmail.com

Application for Funding – Nonprofit Partners Hallandale Beach Community Redevelopment Agency

Section I. ORGANIZATION INFORMATION		
1 Organization Legal Name: Palms Community Action Coalition, Inc.		
<i>dba</i> , if applicable: PCAC		
2 Address: 816 NW 1st Avenue Hallandale Beach, FL33009		
3 Telephone: 954-457-4008	4 Fax: 954-457-4008	5 Website:
6 Mission Statement: "To strengthen our community and improve the quality of life for residents of all ages."		
7 Executive Leader: Mr. Murvin Wright		
8 Application Contact: Jessica Sanders	9 Title: Program Director	
10 Contact Telephone: 954-540-5200	11 Email: palmsaction@gmail.com	
12 Year Established, Organization History and Growth (maximum 1,000 words): Palms Community Action Coalition, (PCAC) is a continuation of the Palms of Hallandale Beach Weed and Seed initiative established in 2003 under the leadership of the Hallandale Beach Police Department, community groups and agencies, along with local residents. This program was funded by the U S Department of Justice for five years, and co-funded by the City of Hallandale Beach. Its main focus was to weed out crime and seed into the community positive programs that would make a difference. At the end of the five years funding cycle in 2011, the steering committee was renamed Palms Community Action Coalition, obtained its 501c3 status and continued the work of community development. PCAC uses various committees lead by volunteers with a common goal of seeing the community develop. Through committees like Community Wide Events, Economic Empowerment, Resident Leadership, and the establishment of the Foster Park Building, PCAC has done numerous events and projects in collaboration with many other non-profit agencies and churches in the community. PCAC is composed of a board of eleven voting members, and over thirty registered volunteers. Our mission has aligned us with community leadership training and offers opportunities for residents to become involved with the process through volunteering their time and talents instead of complaining about what is not being done. To date, PCAC is the only local organization in the Palms that is resident driven, and provides services to the community.		
13 Description/Programs (maximum 1,500 words): PCAC conducts two youth oriented programs, Right Choice and Creative Expressions Arts Program. The Right Choice program is an option to divert youth from arrest by providing them with training to make better choices. This program provides weekly life-skills training, teaching youth the process of making good choices. Monthly parent workshops are conducted to educated parents and keep them abreast with the latest trends with youth. Youth also participate in community service activities, along with field trips. Creative Expressions Art Program (CEAP) is a program which allows youth to learn cultural arts, not just as a fun activity but also as a career exploration activity. Youth enrolled have a choice of three twelve week sessions; TV production, Drama and Theatre, and Recording Studio. The Program also includes a partnership with other community groups to conduct Arts In The Park		

which is an outdoor festival displaying artistic gifts and talents of the community.

Restoration of Civil Rights program is available to assist eligible residents in restoring their civil rights. PCAC also work with several committees that include volunteers and residents who are concerned about the growth and development of the community. Committees include; **Community Wide Event** which attempts to link all community events so that the entire community is involved. **Resident Leadership Academy** is a curriculum based on the Community For All Ages model from Temple University. This activity encourages residents of all ages to mingle for training and to learn about each others' thoughts and ideas of life while learning basic leadership skills and community organizing. The **Economic Empowerment Committee** focuses on bringing needed information, resources, and jobs to the residents of the City of Hallandale Beach. Members look at best practices in other communities and make recommendation for redevelopment to reduce crime and remove slum and blight in the community. **Safe Street Initiative** is a partnership with residents and the Community Policing division of the Hallandale Police Department to address the need of safety from the resident's perspective.

14 Long Term/Strategic Planning Process & Status of Current Plan (attach Plan) (maximum 500 words):

PCAC does not have an official strategic plan at this time. Prior to the change from the Weed and Seed concept, PCAC constructed a plan that focused on weeding out criminal activities and seeding in focused programs such as youth and adult employment programs, community clean up and summer programs to prevent youth from displaying negative behavior which increases crime and contribute to slum and blight.

This program year is the first year of independent funding from the Federal government. PCAC is committed to continue addressing specific items to create a better community by ridding it of crime, slum and blight, and increasing levels of employment programs, job opportunities, affordable housing, education, and programs and services to develop youth.

15 Board Roles & Responsibilities (maximum 500 words):

PCAC board of directors along with staff and volunteers meet monthly for a meeting. Members are responsible to suggest training for the board and community, and assist in making the community a more cohesive and friendly environment to live. Board members also commit to work on committees along with other volunteers to make the community a better place.

16 Policy on Board Contributions (maximum 250 words):

Below is the PCAC's board description of the Chair, the same basic information applies to all voting board members. As a partner to the executive director and other board members, the Board Chair will provide leadership to PCAC Nonprofit as it transitions from a newly formed 501(c)(3) organization into a sustainable national entity. The Board Chair will support and sustain the work of PCAC, and provide governance leadership and strategic fundraising support. Specific responsibilities include:

Leadership, governance, and oversight

- Being a trusted advisor to the ED as s/he develops and implements PCAC's strategic plan
- Developing and managing relationships and communicating with: funders, partners, and other stakeholders
- As a board member, approving PCAC's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities.
- Reviewing outcomes and metrics created by PCAC for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics
- Coordinating an annual performance evaluation of the ED
- Assisting the ED and Nominating Committee in recruiting board members
- Periodically consulting with board members on their roles and helping them assess their performance
- Planning, presiding over, and facilitating board and committee meetings; partnering with the Ed to ensure that board resolutions are carried out.
- Acting as an ambassador for the organization
- Ensuring PCAC's commitment to a diverse board and staff that reflects the communities PCAC serves
- **Oversee the Chairs of one of the community Council to ensure goals are being met as agreed by board.**
- Acting as an ambassador for the organization
- Ensuring PCAC's commitment to a diverse board and staff that reflects the communities PCAC serves
- **Oversee the Chairs of one of the community Council to ensure goals are being met as agreed by board.**

Fundraising

- In collaboration with the ED, generating substantial annual revenue and fostering PCAC's overall financial health
- Personally treating PCAC as a top philanthropic priority reflected in an annual financial gift
- Ensuring that 100 percent of PCAC's board members make an annual contribution that is commensurate with their capacity.
- Identifying, qualifying, cultivating, soliciting, and stewarding major individual donors, corporate, and/or foundation gifts

Service on PCAC's board of directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to board members' duties.

17 For current fiscal year, number of Board Members contributing:

1 Cash donations 3 Donations raised from others 2 Volunteer hours 3 In-kind donations

18 For current fiscal year, amount/value of Board member contributions:

\$250 Cash donations \$3,000 Donations raised from others

\$7,582.92 Volunteer hours \$9,600 In-kind donations

19 Oversight/Accreditation/Affiliation: NA

Section II. PROGRAM/PROJECT (A) INFORMATION

20 **Project/Program Title:** Link Program

21 **Prior CRA Funding for Same Project/Program:** Yes No

22 **If Yes, Time Period:**

23 **CRA Overall Need Addressed:** "Workforce Development" / "Economic/Business Development"

24 **Project/Program is** New or Existing

25 **If Existing, Year Established:** 2011

26 **Goal (maximum 150 words):** It is the goal of the **Link Program** to connect qualified residents with appropriate employment opportunities and to link local small business and contractors with larger partnerships in order to increase economic empowerment in the City of Hallandale Beach.

27 **Documentation of Need for Program/Project (maximum 1,000 words):**

Based on the United States Department of Labor's Bureau of Labor and statistics, one of the most recent published data showed the State of Florida with an 8.8 % unemployment rate. Our local counties, Broward and Miami Dade Counties carry a much even higher level of unemployment of 9% and 10.7% respectively. While we are aware of the National plight of unemployment at this time, our focused need has to be on how to assist our local residents, those who pay into the City's coffers to provide the funds for services. It is time for the funds that are generated in this community assist those who live and play here, those who live in the CRA's "slum and blighted" area to have a direct impact of service versus those who return to their own communities to make a contribution to their growth and development of the City's in which they live.

The City of Hallandale Beach has approximately 38,000 people, it is no longer the city where "elderly" people come to retire and die, and therefore there is a need for the City of Hallandale Beach to change its approach to their role in community economic and redevelopment. Community redevelopment must not just be that of bricks and mortar, but one that makes a contribution to change the minds and heart of the people, to encourage them and provide hope for the despair. Failure to address these issues lead to higher crime rates, people resulting to other means of income which also produces slum and blight in our community. The blight of men and women hanging around the street mainly because it is too hot inside the house and they may not have lights to run the air conditioner, if they have one.

The greatest slum is created when residents are unable to obtain employment to care for their families. Their minds become fixed on the fact that they are unable to make ends meet so they create movements toward criminal activities. While there is a great need to have law enforcement available, it is also a greater need to provide funds to assist residents with short-term training that would better prepare them to be able to attain employment. In other words, there is a need for the CRA of Hallandale Beach to look at balancing its contribution to enforce law and to redevelop lives to prevent higher crime and the increase of slum and blight in our community through grassroots agencies.

Funds from the CRA are offered to developers to come and make our facilities better, however, if they do not hire our local small business owners as sub-contractors, the money will leave our community and go with the developer while our small business owners and residents sit by and watch. There must be a strategic effort to link our small business, ensure that they are in good standing, and place them at the table to bid with the larger developers instead of against them. The CRA plan itself express a need for job linking program to identify and tie CRA residents to jobs and contracting opportunities within

Hallandale Beach and beyond, building relationships with community employers and non-governmental and community based job training placement organizations.

28 Description (maximum 500 words):

The Link Program will continue to reach out to the community to be the connector between the employers and the residents. The program will address the following two prongs:

1. Link with prospective employers, developers and or contractors who are providing services in the City of Hallandale Beach. The Employer Relations Specialist will work to build a relationship and agreement with the employers and developers to inform the Link Program when there is a job opening and what the job's requirement, or when they are bidding on a project in the City that needs local vendors and sub-contractors.
2. The Link Program will track and update the available job's database on weekly bases in order to accurately serve the residents and employers. Occasional job fairs or private meetings will be made to make the connection.
3. The Link will recruit and register local residents of the CRA area who are seeking employment, or who has a small business that would like to work with a larger contractor. Skills and qualifications will be assessed, all persons must attend an orientation/job skills training class. It is vital that all parties understand the value of the service provided, prior to them being linked with jobs when requested by an employer, or referred to offer a bid for service.
4. A separate updated tracking of small sub-contractors, local vendors and service providers in the community will be available to offer choices to the larger developer.

Staff of the Link Program will create a media packet for prospective employers, to include a job order form for the employer to provide basic information about the company, its mission and the area of service provided. The packet will include a brochure of the Link Program, PCAC, and services provided by the CRA so that employer recognizes the value of their partnership. A letter from the Mayor of the City of Hallandale Beach should also be included in the packet as well

Staff will also recruit local residents in the CRA to ensure that they identify their skills properly on their resume, and that they have no barriers to employment. Staff will work together to match needs of the employers, and skills of the residents to ensure best suitable match prior to sending them on interviews with employers. Staff will also track number of persons hired. Upon obtainment of employment, local residents who are not homeowners will be referred to South Florida Education Program or any other contracted organization for homebuyers counseling.

29 Target Audience or Persons Served (maximum 150 words): This program will target adult residents of the City of Hallandale Beach living within the CRA zoned area and who are seeking employment. It will target prospective employers who are seeking to hire employees, as well as local small business and contractors of various skills that are willing to be referred to provide services in Hallandale Beach.

30 Innovative or Proven Approach and Justification (maximum 500 words):

Many up and coming communities that are willing to make a difference in the lives of its residents are choosing to provide services that were usually handled by the Federal Government and traditional non-profits. While the American economy may have suffered financially, those who are considered indigent, poor, or low income have suffered all of their lives.

During the past year, PCAC formed a partnership with Eagle's Wings Development Center along with the CRA to gather a list of potential employees and sub-contractors within the City in preparation for the new facility being built. The City's commitment was that at least 40% of work on the building should be of local participation. Due to the efforts of the partners along with the contractor, that goal was completed. There are residents of the community that can say "we contributed to the building the Foster Park facility for our community."

Prospective employees and sub-contractors were able to sign up at both sites, PCAC and Eagle's Wings. There was one master list of individuals and companies available for the hiring selection pool. Since this process is already in place, it is quite natural that it is built upon, improved and expanded.

31 Uniqueness, or Justification for Duplication of Similar Area Project/Program (maximum 250 words):

PCAC has been instrumental in providing job skills programs since 2007 in the Palms of Hallandale Beach community. There has always been a concept of partnership with other community groups and the residents of the Palms. Now that one of the community's resource is no longer available to the residents, it is important that there is a place that residents are comfortable going to receive needed services. Link will register prospective employers, and employees, identify skills needed for the job then match them to the available employees. The Link will contribute to the redevelopment of the community by providing unsubsidized employment for those who are in need.

32 Prior Experience with Project/Program or Similar (maximum 250 words):

Program Director of PCAC has implemented job skills training for Broward County Workforce One for youth, adults, and seniors while working as a Director with the Urban League of Broward County for many years. Staff has also worked in the community providing job skills training to the residents of Hallandale Beach for the past seven years. PCAC has built a track record with Eagle's Wings Development Center, local residents are comfortable to come and share their needs, express their fears and concerns about their ability to obtain and maintain employment. This program will continue using local residents to work with other local residents to keep the bond of trust that there is hope for those who are willing to work.

33 Operating Partnerships (maximum 500 words):

Palms Community Action Coalition has forged a partnership with Ebenezer Missionary Baptist Church to provide resources to assist in the implementation of the program. EBC will provide meeting space for the staff of the program, training space for any of the employers or prospective employees, as well as referrals from community or church members seeking employment.

PCAC will also ensure that all churches in the community are linked with information about the program to make referrals of employers, sub-contractors or residents seeking employment. Staff will make face to face visits with the employers of the community to build a partnership with them and to encourage them to work with us in providing jobs to local residents.

WorkForce One South has an open policy which works with other agencies to link clients to services not only for job placement but also for training. Link will ensure that residents are provided with access to transportation such as bus passes or gas cards to seek short term training through WF1.

Link will also work closely with South Florida Educational Center which has signed an agreement to refer residents seeking homeownership who are not employed or underemployed. There will be a follow up of clients to ensure that any and all referrals are linked with the appropriate services.

34 Implementation Action Plan/Time Line:

Link Program Implementation Plan

Action Step	Begin Date	Who is Responsible	End Date
Hiring of qualified program staff	Nov 2012	Program Director	Within 1 month of approval of contract
Preparation of Program's document and media kit	Dec 2012	Program Staff	End of Dec 2012
Recruitment of Employers	Dec 2012	Program Staff	Ongoing
Recruitment of Residents	Jan 2013	Program Staff	Ongoing
Orientation/Job Skills Training	Jan 2013	Program Staff	Ongoing
Tracking of data from residents and employers	Dec 2012	Program Staff	Ongoing
Linking of appropriate applicants to jobs	Jan 2013	Program Staff	Ongoing
Reports to funder regarding program implementation	As requested by grant	Program Director	Ongoing

35 Key Staff and Qualifications (maximum 500 words):

The Program Director of PCAC has at least a Bachelor's Degree in social sciences, and includes several years' experience in managing grassroots employment program. Employer Relation Specialist should be capable of speaking with professionals to create "buy in" for the support of the program.

Other key staff is not yet identified, but first priority will be given to residents within the CRA and or the City of Hallandale Beach. All staff must have a passion to serve the Hallandale Beach community; they must be able to motivate others to succeed, have computer literacy, and great people skills.

36 Potential Challenges and Strategies to Address Them (maximum 500 words):

PCAC does not foresee any challenges in implementing the program other than ensuring the buy in of

the employers to be willing to work with a local employment provider. Contractors with the City of Hallandale must be mandated to work with the program, or they would choose to do business as usual.

Section II. PROGRAM/PROJECT (B) INFORMATION

20 **Project/Program Title:** Connection Project

21 **Prior CRA Funding for Same Project/Program** Yes No

22 **If Yes, Time Period:**

23 **Hallandale Beach CRA Overall Need Addressed:** Economic/Business Development

24 **Project/Program is** New or Existing

25 **If Existing, Year Established:**

26 **Goal (maximum 150 words):**

It is the goal of the **Connection Project** to provide simple accurate information to business owners and local homeowners of the CRA area regarding the availability of programs and fund to enhance their businesses and homes.

27 **Documentation of Need for Program/Project (maximum 1,000 words):**

Community Redevelopment Agency was created in the City of Hallandale Beach to rid the community, mainly northwest and southwest areas of slum and blight. In an effort to increase the tax base and improve the overall marketability of the City as a commercial, recreational and residential Mecca, the CRA of the City of Hallandale identified the need to inform business owners and residents of the services that are available for them in the City.

The CRA have incentive programs that would make its over 300 business in the CRA area more competitive, provide training for growth development, additional staffing, and other needed services. Most small businesses are not aware of the services that are available to them, which make it a strong need for hands on educational outreach.

Since the boundary lines of the CRA were extended to include 14 th Avenue to the east, the over 2,500 residents living in the northwest and 3,800 residents of the southwest CRA area not equally accessing the available programs that would assist them in becoming homeowners, and upgrading their homes, such as roof, windows, driveways. Again, this show a need to have individuals informs residents of the availability of funds for repairs to rid their properties of slum and blight, or of the funds available to become first-time home buyers.

28 **Description (maximum 500 words):**

The **Connection Project** will hire local residents to conduct face to face educational outreach for a period of six months. Staff will work in pairs for residential surveys; they will prepare surveys and handouts for businesses while gathering information to place in a data base for future use.

Brochures will be made explaining the services in the CRA department that are available to businesses and residents. Information will be disseminated through the following approach:

- Staff will conduct face to face surveys of all homeowners or residents of the northwest and southwest corridors to determine their need for first time home purchase, or home improvement such as; house painting, pavements, storm shutters, roofs, doors, windows, etc.

- Conduct two workshops with residents to have CRA department further explain the programs available to residents.
- Master data will be made identifying the address and the need of the resident or homeowner. This data will also be placed in a google mapping program which will allow the CRA to visibly identify the need of the home.
- Staff will conduct face to face surveys with business owners in the northwest and southwest corridor to determine their needs for growth and development. Coordinate two workshops for business owners to discuss benefits available to them while operating in a Hub Zone area.
- Enter all survey information into a data system and use of google maps to have a visual of the businesses.

Staff will be trained to ease residents' fear of the City's ability to acquire their property, but to encourage them to work towards redevelopment of the community and the removal of slum and blight.

29 Target Audience or Persons Served (maximum 150 words): Connection Project will target homeowners and potential homeowners, and business owners in the Northwest and Southwest corridors of the City of Hallandale Beach.

30 Innovative or Proven Approach and Justification (maximum 500 words): PCAC has begun preparation for this program by identifying local residents who are in need of employment to provide the outreach services to the program. PCAC has also partnered with Florida International University Masters Degree students to assist with placing data from the project in a simple mapping program. See sample of business surveys, and sample of maps that would be customized for the northwest and southwest Hallandale Beach community.

31 Uniqueness, or Justification for Duplication of Similar Area Project/Program (maximum 250 words):

The uniqueness of this program is that several residents living in the CRA community will be able to work. These residents are familiar with the community so they already know who lives in most of the homes, which make it easier for the residents to accept and trust them with information.

The design of this program is of a grassroots approach which will have a better chance of getting the information to the correct owners, versus hiring a company that has no roots in the community.

32 Prior Experience with Project/Program or Similar (maximum 250 words):

The Program Director of PCAC has conducted numerous house to house outreach plans in Ft Lauderdale and Hallandale Beach. Grassroots outreaches include speaking with locals on their level and having the skills and ability to interpret the needs of the community.

33 Operating Partnerships (maximum 500 words):

Partnership will include the use of students from Florida Atlantic University that would assist with the use of technology and data entry.

34 Implementation Action Plan/Time Line: Connection Project

Action Step	Begin Date	Who is Responsible	End Date
Hiring of qualified program staff	Nov 2012	Program Director	Within 1 month of approval of contract
Preparation of Program's document, survey and data	Nov 2012	Program Staff	End of Dec 2012
Training of Staff	Dec 2012	Program Staff	Ongoing
Face to face outreach	Jan 2013	Program Staff	June 30, 2013
Tracking of data from residents and Business	Jan 2013	Program Staff	July 2013
Educational workshops for businesses and residents	Feb 2013 & April 3013	Program Staff	April 30, 2013
Reports to funder regarding program implementation	As requested by grant	Program Director	August, 2013

35 Key Staff and Qualifications (maximum 500 words):

All staff for the Connection Project will be residents who currently, or at some point in their lives lived in the CRA designated area. Staff will be trained to present accurate information to businesses and residents. Staff must be willing and capable of walking and not afraid to speak with residents and business owners to provide information.

36 Potential Challenges and Strategies to Address Them (maximum 500 words):

Some potential challenges that would be expected in the Connect Project would be:

- Staff's ability to catch up with homeowners and business owners. Staff will be given the flexibility to work within their schedule for 20 hours per week, with a number of surveys to conduct per month.
- Staff's ability to accurately inform the residents of the benefits of the CRA programs and remove the fear that their homes would be taken away from them. Group meetings will include key stakeholders of the community to assist in sharing information to the residents.
- Data is gathered and documented in a timely manner. Lead outreach worker will be responsible for tracking work of the outreach workers and data entry.

To address these expected challenges staff will be trained by the staff of the CRA department, they will be tested to ensure that they recall accurate information. Staff will be assigned to work in teams, and would be paid based on number of confirmed surveys returned to the office.

Section III. FINANCIAL INFORMATION

37 Total Organization Budget: Previous FY \$ 180,000 Current FY \$232,000 Proposed \$228,945

38 Project/Program Budget: \$128,445 39 Amount Requested: \$128,445 40 % of Org Budget 53%

41 Time Period: Program/Project A: 1 year Program/Project B: 1 year

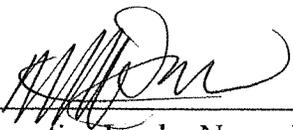
42 Type(s) of Support Requested: Financial/Training/workshops

43 Other Support/Status and Plans for Sustainability: Continue writing grants to provide appropriate community redevelopment services.

Section IV. APPLICATION CHECKLIST		
A. Cover letter signed by Board Chair		x
B. 501(c)(3) IRS Determination Letter		x
C. Evidence of good standing with State of Florida		x
D. Board of Directors list with brief bios		x
E. Policy on Board roles & responsibilities, if applicable		Title: In document
F. Policy on Board contributions, if applicable		Title: In doocument
G. Strategic Plan or other long term planning document		NA
H. Policy on strategic/long term planning, if applicable		Title:
I. Logic Model(s)		X
J. Evaluation Plan		X
K. CRA Combined Budget		X
L. CRA Project/Program Budget Narrative(s)		X
M. Most recent Financial Statement		Time Period: NA
N. Most recent Form 990		Fiscal Year: 20011
O. Most recent Independent Financial Audit (if applicable)		Fiscal Year: NA
P. Affiliation Agreements (if applicable list below):		Ebenezer Baptist Church & South FL. Ed. Cen.

Section V. CERTIFICATION STATEMENT AND SIGNATURE

As chief executive of the applicant organization I certify that (1) the information provided in this application is correct and complete to the best of my knowledge; (2) I am committed to the purpose of the proposed project or program and will work with Board and staff members to accomplish its stated outcomes; and (3) I will be accountable for compliance with all CRA requirements for operation, evaluation, and reporting.



 Executive Leader Name: Murvin Wright
 Title: Board Chair

September 14, 2012

 Date Submitted

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JUN 16 2011**

PALMS COMMUNITY ACTION COALITION
INC
750 NW 8TH AVE
HALLANDALE BEACH, FL 33009

Employer Identification Number:
45-1578751
DLN:
17053129308001
Contact Person:
KIMBERLY L KITCHENS ID# 31457
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
January 6, 2011
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

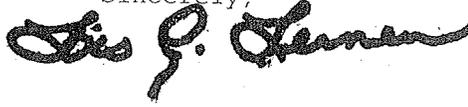
Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

PALMS COMMUNITY ACTION COALITION

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lois G. Lerner".

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

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Detail by Entity Name

Florida Non Profit Corporation

PALMS COMMUNITY ACTION COALITION INC.

Filing Information

Document Number	N11000000226
FEI/EIN Number	451578751
Date Filed	01/06/2011
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Status	ACTIVE
Last Event	AMENDMENT AND NAME CHANGE
Event Date Filed	04/01/2011
Event Effective Date	NONE

Principal Address

750 NW 8TH AVENUE
HALLANDALE BEACH FL 33009

Mailing Address

750 NW 8TH AVENUE
HALLANDALE BEACH FL 33009

Registered Agent Name & Address

WRIGHT, MURVIN B
750 NW 8TH AVENUE
HALLANDALE BEACH FL 33009 US

Name Changed: 01/05/2012

Officer/Director Detail

Name & Address

Title C

WRIGHT, MURVIN B
419 NW 10 ST
HALLANDALE BEACH FL 33009

Title VC

ALLEN, J. JUREA
532 NW 6TH AVENUE
HALLANDALE BEACH FL 33009

Title T

LARUSSA, BALDASSARE
816 SW 2ND ST APT 4
HALLANDALE BEACH FL 33009

Title S

BROWN, CLARA
307 NW 3RD AVENUE
HALLANDALE BEACH FL 33009

Title D

SMITH-THOMAS, CHERYL
4641 SW 24TH ST
HOLLYWOOD FL 33023

Annual Reports

Report Year Filed Date

2012 01/05/2012

Document Images

[01/05/2012 -- ANNUAL REPORT](#) [View image in PDF format](#)

[04/01/2011 -- Amendment and Name Change](#) [View image in PDF format](#)

[01/06/2011 -- Domestic Non-Profit](#) [View image in PDF format](#)

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State of Florida, Department of State

2012 NOT-FOR-PROFIT CORPORATION ANNUAL REPORT

**FILED
Jan 05, 2012
Secretary of State**

DOCUMENT# N11000000226

Entity Name: PALMS COMMUNITY ACTION COALITION INC.

Current Principal Place of Business:

750 NW 8TH AVENUE
HALLANDALE BEACH, FL 33009

New Principal Place of Business:

Current Mailing Address:

750 NW 8TH AVENUE
HALLANDALE BEACH, FL 33009

New Mailing Address:

FEI Number: 45-1578751 FEI Number Applied For () FEI Number Not Applicable () Certificate of Status Desired (X)

Name and Address of Current Registered Agent:

JOHNSON, KATRICE R
750 NW 8TH AVENUE
HALLANDALE BEACH, FL 33009 US

Name and Address of New Registered Agent:

WRIGHT, MURVIN B
750 NW 8TH AVENUE
HALLANDALE BEACH, FL 33009 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: MURVIN WRIGHT

01/05/2012

Electronic Signature of Registered Agent

Date

OFFICERS AND DIRECTORS:

Title: C
Name: WRIGHT, MURVIN B
Address: 419 NW 10 ST
City-St-Zip: HALLANDALE BEACH, FL 33009

Title: VC
Name: ALLEN, J. JUREA
Address: 532 NW 6TH AVENUE
City-St-Zip: HALLANDALE BEACH, FL 33009

Title: T
Name: LARUSSA, BALDASSARE
Address: 816 SW 2ND ST APT 4
City-St-Zip: HALLANDALE BEACH, FL 33009

Title: S
Name: BROWN, CLARA
Address: 307 NW 3RD AVENUE
City-St-Zip: HALLANDALE BEACH, FL 33009

Title: D
Name: SMITH-THOMAS, CHERYL
Address: 4641 SW 24TH ST
City-St-Zip: HOLLYWOOD, FL 33023

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 617, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: MURVIN WRIGHT

C

01/05/2012

Electronic Signature of Signing Officer or Director

Date

PCAC Key Board Members

Board Chair – Murvin B. Wright is a native and current resident of Hallandale Beach, Florida. He was educated in the schools of Broward County and graduated from Plantation High School in Ft. Lauderdale, Florida. He is retired from law enforcement and is currently employed in security with the Broward County School Board. He is a husband and father, a veteran and community leader astute in economic empowerment. He has served on the Boards of People for Change in the city of Hallandale Beach, the NAACP, PBA, and the ILA. He is competent in legal matters, marketing and public relations, administrations and business matters, and financial oversight. Murvin has compassion for the community at large and gives generously of his time and talents to help improve the quality of life for the residents of the community. Murvin brings to the PCAC Board a wealth of knowledge in building construction, labor pools, economic development, and entrepreneurship.

Vice Chair - Jurea Allen is a native of Hallandale Beach, Florida. She is a graduate of Hallandale High School. Jurea is a Guidance Counselor Palmview Elementary School in Pompano Beach, Florida. She served as Vice-Chair of programs for the National Coalition of 100 Black Women from 2004-2006. She is a member of the Parent and Teacher Association Executive Board, the School Counselors Association, the Black Counselors Association, the Psi Chi Psychology Honor Society, and current Chair of the Achieving Excellence Committee. Jurea is competent in fundraising, administration and business, management, grant writing, social media, IT, and computers. She is a hard working team player and she is not afraid to take on challenges. She brings to the Board professionalism, tenacity, educational resources, and insight on School Board operation, policy and procedures.

Secretary-Cheryl Thomas-Smith is a former resident of Hallandale and has deep family ties to the community. She is a Charge Nurse at Aventura Hospital in Aventura, Florida. She is competent in fundraising, medical administration and business, and management. Cheryl has a youthful vivacious spirit and is very interested in community leadership. She currently serves on more than eight committees at Aventura hospital and her tenure there affords her access to major donors. She is a mother and the wife of a successful business owner. As a former resident of Hallandale, it is important for her to see the community continually move forward. The family values instilled in her during her formative years compel her to always give back.

Treasurer – Clara Brown is a resident of Hallandale for more than 50 years. Her children and grandchildren attended and graduated from neighborhood schools. Ms. Brown was one of the pioneer Board members of the former Palms of Hallandale Weed and Seed initiative. She chaired the Neighborhood Restoration Committee, served on the Finance Committee, and served as Secretary with the Weed and Seed. Ms. Brown is passionate about her community and is an active advocate for positive change. She has been a keen awareness for the pulse of the community. Ms. Brown is currently employed part-time in Food Services with the Human Services Department in Hallandale Beach.

Katrice Johnson-Board Member is a native of South Florida and a graduate of Hallandale High School. She earned a B.S. in Social Work and a M.S. in Counseling Psychology from A&M University in Huntsville, Alabama and a degree in Theological Studies from E.V. Hill Bible College in Miami, Florida. She is an ordained Minister and an honorary co-host of the SISTER-TO-SISTER talk show on Gospel Radio AM 1490 WMBM in South Florida. She is an accomplished and practicing Youth and Family Therapist in both Dade and Broward Counties. Katrice has served on the Kairos Ministry Advisory Council and in the Truth Seekers Youth Ministry. She is competent in marketing and public relations, management, media, and social media. She brings to the Board varied resources and good community networking skills that aid in sustainability. Katrice is passionate and involved resident in the Hallandale community.

Timothy Burton-Board Member is a former resident of Hallandale Beach. He is a father and husband. Reverend Burton is an ordained Minister, in good standing, at the Greater Ebenezer Missionary Baptist Church in Hallandale Beach. He is currently employed as a Technical Analyst with Memorial Healthcare in Hollywood, Florida. Reverend Burton is a long-time advocate for the residents of the Hallandale and Hollywood communities. He has served on the Boards of the Hallandale Community Development Corporation, the Northwest Civic Association, the Liberia Civic Association, and the Eagles Wings Development Center. Reverend Burton is a community leader with a passion for youth and young adults. He has access to major donors and brings to the Board skills in fundraising, administration and business, Information Technology and social media.

Kimberly Russell-Board Member is a business owner in Hallandale. She is the Administrator of America's Quality Care Home Health Agency in Hallandale Beach, Florida. She is a Psychiatric Nurse and Respiratory Therapist. Ms. Russell is a wife and mother. She has served on the Boards of Health and Human Services for the Hepburn Center, Economic Development for the City of Miramar, Florida, and currently serves on the Board of Directors for the Hallandale Beach Chamber of Commerce. Ms. Russell brings diversity to the Board by infusing other cultural groups. She encourages communication across cultural barriers and is proactive in initiating positive change. She is forward-thinking in growth and educational leadership. She lends her expertise to Marketing and Public Relations, Policymaking and Lobbying, Management, Administration, and Business.

Captain Stuart Shook-Board Member is the representative for the Hallandale Beach Police Department. Captain Shook's representation on the PCAC Board insures regular dialogue and effective partnering with the local police. Captain Shook is a visible and active participant at PCAC meetings and community events.

Keisha Bazile-Board Member is the newest member of the Board. She replaces the former representative from the U. S. Department of Justice (USDOJ). The U. S. Department of Justice was the federal agency that funded the Hallandale Beach Weed and Seed initiative. At the culmination of that initiative, the Palms Community Action Coalition was formed. PCAC continues to encourage membership on the Board for a representative from USDOJ. At this time we are not sure of Ms. Bazile's title with the Department of Justice.



PCAC Job Descriptions

Palms Community Action Coalition

Mission: To strengthen our community and improve the quality of life for residents of all ages.

Position: BOARD CHAIR

As a partner to the executive director and other board members, the Board Chair will provide leadership to PCAC Nonprofit as it transitions from a newly formed 501(c)(3) organization into a sustainable national entity. The Board Chair will support and sustain the work of PCAC, and provide governance leadership and strategic fundraising support. Specific responsibilities include:

Leadership, governance, and oversight

- Being a trusted advisor to the ED as s/he develops and implements PCAC's strategic plan
- Developing and managing relationships and communicating with: funders, partners, and other stakeholders
- As a board member, approving PCAC's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities.
- Reviewing outcomes and metrics created by PCAC for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics
- Coordinating an annual performance evaluation of the ED
- Assisting the ED and Nominating Committee in recruiting board members
- Periodically consulting with board members on their roles and helping them assess their performance
- Planning, presiding over, and facilitating board and committee meetings; partnering with the Ed to ensure that board resolutions are carried out.
- Acting as an ambassador for the organization
- Ensuring PCAC's commitment to a diverse board and staff that reflects the communities PCAC serves
- **Oversee the Chairs of one of the community Council to ensure goals are being met as agreed by board.**
- .
- Acting as an ambassador for the organization
- Ensuring PCAC's commitment to a diverse board and staff that reflects the communities PCAC serves
- **Oversee the Chairs of one of the community Council to ensure goals are being met as agreed by board.**

Fundraising

- In collaboration with the ED, generating substantial annual revenue and fostering PCAC's overall financial health
- Personally treating PCAC as a top philanthropic priority reflected in an annual financial gift
- Ensuring that 100 percent of PCAC's board members make an annual contribution that is commensurate with their capacity.

- Identifying, qualifying, cultivating, soliciting, and stewarding major individual donors, corporate, and/or foundation gifts

Board terms

PCAC's Board Chair (and board members) will serve a three-year term to be eligible for re-appointment for one additional term. Board meetings will be held monthly and committee meetings will be held in coordination with full board meetings.

Qualifications

This is an extraordinary opportunity for an individual who is passionate about the success of PCAC's beneficiaries and who has a track record of board leadership. The selected Board Chair will have achieved leadership stature in business, government, philanthropy, or the nonprofit sector. His/her accomplishments will allow him/her to attract other well-qualified, high-performing board members.

Ideal candidates will have the following qualifications:

- Extensive professional experience with significant executive leadership accomplishments in business, government, philanthropy, or the nonprofit sector.
- Demonstrated success as a nonprofit board member or board chair .
- **Current, or past resident, or work or attend church in the Hallandale Beach community.**
- Must agree to attend eighty percent of meetings.
- Track record of building credibility in the funding community that has resulted in major gifts to a nonprofit
- A commitment to and understanding of PCAC's beneficiaries and mission preferably based on experience
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals
- Excellent written and oral communication skills coupled with natural affinity for public speaking
- Personal qualities of integrity, credibility, and a passion for improving the lives of PCAC's beneficiaries

Service on PCAC's board of directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to board members' duties.

Job Description of Vice Chair

The Vice Chair will act as Chair in the absence of the Board Chair, therefore, above description applies. In addition, Vice Chair will:

- Attend all board meetings
- Serve on the executive committee if one exists
- Carry out special assignments as requested by the board chair
- Understand the responsibilities of the board chair and be able to perform these duties in the chair's absence.
- Participate as a vital part of the board leadership
- **Oversee the chair of the Safety Councils to ensure goals are being met as agreed by board.**



Palms Community Action Coalition (PCAC)

Mission

To strengthen our community and improve the quality of life for residents of all ages.

Position: BOARD SECRETARY

As a partner to the executive director, board chair and other board members, the Board Secretary will provide leadership to PCAC Nonprofit as it transitions from a newly formed 501(c)(3) organization into a sustainable national entity. The Board Secretary will support and sustain the work of PCAC, and provide governance leadership and strategic fundraising support. Organizations are required by law and by custom to maintain certain records for several purposes, including:

- accurate recollection of decisions; determination of eligibility to vote; continuity of policies and practices; and accountability of directors and officers.

The Secretary is responsible for ensuring that accurate and sufficient documentation exists to meet legal requirements, and to enable authorized persons to determine when, how, and by whom the board's business was conducted. In order to fulfill these responsibilities, and subject to the organization's bylaws, the Secretary records minutes of meetings, ensures their accuracy, and availability, proposes policies and practices, submits various reports to the board, maintains membership records, fulfills any other requirements of a Director and Officer, and performs other duties as the need arises and/or as defined in the bylaws.

Accountability

The Secretary is accountable to the Board of Directors as specified in the bylaws. Through the Board of Directors, certain duties of the Secretary may be delegated to the Executive Director, Board members and/or committees as appropriate; however, the accountability for them remains with the Secretary.

Specific Duties

Minutes

The secretary is responsible for ensuring that accurate minutes of meetings are taken and approved.. Requirements of minutes may vary with the jurisdiction but should include at a minimum:

- date, time, location of meeting;
- list of those present and absent;
- list of items discussed;
- list of reports presented;
- text of motions presented and description of their disposition.

The Secretary signs a copy of the final, approved minutes and ensures that this copy is maintained in the corporate records. The secretary ensures that the records of the organization are maintained as required by law and made available when required by authorized persons. These records may include founding documents, (eg. letters patent, articles of incorporation), lists of directors, board and committee meeting minutes financial reports, and other official records.

Bylaws

The Secretary ensures that an up-to-date copy of the bylaws is available at all meetings.

Meetings

The Secretary participates in Board meetings as a voting member. The Secretary provides items for the agenda as appropriate. In the absence of the President (and Vice-President, if the position exists), the Secretary calls the meeting to order, presiding until a temporary chairperson is elected. The secretary records meeting minutes as described above. Depending upon the bylaws and practices of the organization, the Secretary may perform these duties for Member meetings (eg. Annual General Meeting) and/or for an executive committee. The Secretary ensures that proper notification is given of directors' and members' meetings as specified in the bylaws.

Signing Officer

The Secretary may be designated by the Board of Directors and/or bylaws as one of the signing officers for certain documents. In this capacity, the Secretary may be authorized or required to sign or countersign checks, correspondence, applications, reports, contracts or other documents on behalf of organization.

Filing of Documents

The Secretary may be the registered agent with respect to the laws of the jurisdiction.; the person upon whom legal notice to the corporation is served, and responsible for ensuring that documents necessary to maintain the corporation are filed.

Fundraising

PCAC's Board Members will consider PCAC a philanthropic priority and make annual gifts that reflect that priority. So that PCAC can credibly solicit contributions from foundations, organizations, and individuals, **PCAC expects to have 100 percent of Board Members make an annual contribution of at least \$2,000 that is commensurate with their capacity.**

Board terms/participation

PCAC's Board Members will serve a three-year term to be eligible for re-appointment for one additional term. Board meetings will be held monthly and committee meetings will be held in coordination with full board meetings.

Qualifications

Ideal candidate will have the following qualifications:

- Extensive professional experience with significant executive leadership accomplishments in business, government, philanthropy, or the nonprofit sector.
- Demonstrated success as a nonprofit board member or board chair .
- **Current, or past resident, or work or attend church in the Hallandale Beach community.**
- Must agree to attend eighty percent of meetings.
- Track record of building credibility in the funding community that has resulted in major gifts to a nonprofit
- A commitment to and understanding of PCAC's beneficiaries and mission preferably based on experience
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals
- Excellent written and oral communication skills coupled with natural affinity for public speaking
- Personal qualities of integrity, credibility, and a passion for improving the lives of PCAC's beneficiaries



Palms Community Action Coalition (PCAC)

Mission

To strengthen our community and improve the quality of life for residents of all ages.

Position: BOARD TREASURER

As a partner to the executive director, board chair and other board members, the Board Treasury will provide leadership to PCAC Nonprofit as it transitions from a newly formed 501(c)(3) organization into a sustainable national entity. The Board Treasury will support and sustain the work of PCAC, and provide governance leadership and strategic fundraising support. A Treasurer is typically the officer assigned the primary responsibility of overseeing the management and reporting of an organization's finances.

Specific Duties

The Treasurer may have many important duties specific to its role, including:

- **Bank account maintenance** – Selecting a bank, signing checks, and investing excess funds wisely
- **Financial transaction oversight** – Being knowledgeable about who has access to the organization's funds, and any outstanding bills or debts owed, as well as developing systems for keeping cash flow manageable
- **Budgets** – Developing the annual budget as well as comparing the actual revenues and expenses incurred against the budget
- **Financial Policies** – Overseeing the development and observation of the organization's financial policies
- **Reports** – Keeping the board regularly informed of key financial events, trends, concerns, and assessment of fiscal health in addition to completing required financial reporting forms in a timely fashion and making these forms available to the board
- **Finance Committee** (if applicable) – Serving as Chair of the Finance Committee

Accountability

The Treasurer is accountable to the Board of Directors as specified in the bylaws. Through the Board of Directors, certain duties of the Treasurer may be delegated to the Executive Director, Board members and/or committees as appropriate; however, the accountability for them remains with the Treasurer.

Qualification

That financial leadership requires a combination of skills and characteristics. A great treasurer balances these responsibilities:

- **Knowledge** – Thorough understanding of the financial reports. It helps to have some financial background, which may require some **supplemental training in nonprofit financial terminology and requirements**.

- **Communications** – Able to translate financial information and financial concepts for the board. The treasurer doesn't necessarily have to present the financial reports at board meetings, but they may need to help to explain and re-frame until everyone understands the reports. It's also the treasurer's role to interpret and translate the board's questions, goals, or concerns about the financial information or financial situation to the staff.
- **Planning** – Partner with the staff leadership to develop a useful budget. The treasurer can bring great value in preparing for budget discussions and conveying budget information to the board. Budgets are the financial version of an annual or strategic plan and the treasurer is in the best position to make sure that budget priorities and decisions reflect the intentions and objectives of the board.
- **Strategy** - Great treasurers go beyond annual budgets, audits, and financial reports to bring financial leadership to the organization. Great treasurers look down the road to find the financial options and decisions needed for longer term goals and initiate discussions to connect finance and mission.

Fundraising

PCAC's Board Members will consider PCAC a philanthropic priority and make annual gifts that reflect that priority. So that PCAC can credibly solicit contributions from foundations, organizations, and individuals, **PCAC expects to have 100 percent of Board Members make an annual contribution of at least \$2,000 that is commensurate with their capacity.**

Board terms/participation

PCAC's Board Members will serve a three-year term to be eligible for re-appointment for one additional term. Board meetings will be held monthly and committee meetings will be held in coordination with full board meetings.



Palms Community Action Coalition (PCAC) Board Member Job description

Mission

To strengthen our community and improve the quality of life for residents of all ages.

Position

The Board will support the work of PCAC and provide mission-based leadership and strategic governance. While day-to-day operations are led by PCAC's executive director the Board-ED relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specific Board Member responsibilities include:

Leadership, governance and oversight

- Serving as a trusted advisor to the ED as s/he develops and implements PCAC's strategic plan
- Reviewing outcomes and metrics created by PCAC for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics; reviewing agenda and supporting materials prior to board and committee meetings
- Approving PCAC's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities.
- Contributing to an annual performance evaluation of the ED
- Assisting the ED and board chair in identifying and recruiting other Board Members
- Partnering with the ED and other board members to ensure that board resolutions are carried out
- **Oversee the Chair of at least one sub- committee and taking on special assignments as needed.**
- Representing PCAC to stakeholders; acting as an ambassador for the organization
- Ensuring PCAC's commitment to a diverse board and staff that reflects the communities PCAC serves

Fundraising

PCAC's Board Members will consider PCAC a philanthropic priority and make annual gifts that reflect that priority. So that PCAC can credibly solicit contributions from foundations, organizations, and individuals, **PCAC expects to have 100 percent of Board Members make an annual contribution of at least \$2,000 that is commensurate with their capacity.**

Board terms/participation

PCAC's Board Members will serve a three-year term to be eligible for re-appointment for one additional term. Board meetings will be held monthly and committee meetings will be held in coordination with full board meetings.

Qualifications

This is an extraordinary opportunity for an individual who is passionate about PCAC's mission and who has a track record of board leadership. Selected Board Members will have achieved leadership stature in business, government, philanthropy, or the nonprofit sector. His/her accomplishments will allow him/her to attract other well-qualified, high-performing Board Members.

Ideal candidates will have the following qualifications:

- Professional experience with significant leadership accomplishments in business, government, philanthropy, or the nonprofit sector
- A commitment to and understanding of PCAC's beneficiaries, preferably based on experience
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals
- Personal qualities of integrity, credibility, and a passion for improving the lives of PCAC's beneficiaries
- **Current, or past resident, or work or attend church in the Hallandale Beach community.**

Service on PCAC's Board of Directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to Board Members' duties.

Funding Evaluation Plan Hallandale Beach Community Redevelopment Agency (CRA)

Organization Palms Community Action Coalition, (PCAC) Contact Person Jessica Sanders

Project/Program A Name The Link Program Funding Period 2012-2013

Project/Program B Name The Connection Project Funding Period 2012-2013

Copy-and-paste table below to address each Key Activity included in the Logic Model for each Program/Project (Program/Project A and, if applicable, B)

PROGRAM/PROJECT <u>A</u> <u>Link Program</u>	Activity # <u>1& 2, 3, 4</u> :
OUTPUTS / Measurable Indicators →	Evaluation Process - Outputs: Who, Tools, When
Recruit 50 businesses and 50 residents to enroll in program.	Staff will create and distribute flyer, to churches, other organizations to recruit participants in program. They will conduct a basic assessment to determine skills, barriers, and needs. This process will begin in December and continue through Sept 2013.
OUTCOMES / Measurable Indicators →	Evaluation Process - Outcomes: Who, Tools, When
Assessment of Participants skills, resume, work history.	Resumes of all participants, intake assessment, done at time of sign up for program.
OUTPUTS / Measurable Indicators →	Evaluation Process - Outputs: Who, Tools, When
Provide 9 orientation/job skills training workshops to residents and business owners	Employment Relations Specialist and Job Coach will conduct one workshop session per month. They will focus on relationship building, communication skills and job retention skills.
OUTCOMES / Measurable Indicators →	Evaluation Process - Outcomes: Who, Tools, When
Information given on roles and expectations of employers, program, and participants.	Staff conducting orientations will have participants sign off indicating that they are aware and willing to participate in program.
OUTPUTS / Measurable Indicators →	Evaluation Process - Outputs: Who, Tools, When
Link 30 residents and businesses to appropriate services.	Match skills of participants to request of employer or contractor, within 48 hrs of receipt of request.
OUTCOMES / Measurable Indicators →	Evaluation Process - Outcomes: Who, Tools, When
Residents and employers are satisfied with match and both are linked positively.	Staff will follow up with both parties to ensure appropriate placement, this will be done via telephone or email.

PROGRAM/PROJECT _B Connection Project	Activity # 1,2,3 :
OUTPUTS / Measurable Indicators →	Evaluation Process - Outputs: Who, Tools, When
Create current simple informational brochure and survey	Staff will use flyer, brochures and surveys to visit homes and businesses to complete information, from January to June 2013. They will use tracking logs to ensure no duplication of surveys or to track follow up.
OUTCOMES / Measurable Indicators →	Evaluation Process - Outcomes: Who, Tools, When
Improve the overall marketability of the City of Hallandale as a great place to do business.	Staff will sell the CRA programs and products to the business owners and encourage them to utilize the services as needed.
OUTPUTS / Measurable Indicators →	Evaluation Process - Outputs: Who, Tools, When
Outreach to 6,800 residents and business owners providing information on the CRA.	Outreach Staff will meet face to face with participants and conduct follow up as needed. They will track success with return of survey and log sheet.
OUTCOMES / Measurable Indicators →	Evaluation Process - Outcomes: Who, Tools, When
Increase tax base in the City of Hallandale Beach by decreasing crime, slum and blight.	New homeowners paying into the taxes of the City.
OUTPUTS / Measurable Indicators →	Evaluation Process - Outputs: Who, Tools, When
Conduct four informational workshops for business owners and homeowners.	Staff of Connection Project along with staff from CRA will conduct workshops to assist those would like in completing application process.
OUTCOMES / Measurable Indicators →	Evaluation Process - Outcomes: Who, Tools, When
Increased economic development	Residents and Business owners would take advantage of services, which will improve their economic stability.

Narrative response:

1. Describe input, if any, to this Evaluation Plan, or the Logic Model(s) on which it is based, from outside consultants, staff, Board, funders, clients, or other organization stakeholders.

No input was given from any outside consultants, however, staff and board of directors discussed the two areas of need in the CRA plan that is closely linked to our mission.

2. Does the organization engage in other evaluation activities and reporting? If so, describe briefly.

Yes, PCAC has funding from Community Foundation of Broward and Communities For All Ages, all requiring reports on a quarterly basis.

3. Will any additional cost be incurred to implement this Evaluation Plan? ___Yes x No If yes, describe specific items and amounts.

4. If applicable, have additional costs been included in the project/program budget?
NA

5. Who will be responsible for coordinating the evaluation process and preparing quarterly/annual reports?
The Program Director of PCAC along with each staff member will be designated to contribute based on their assignment.

6. How will evaluation data be used for internal performance improvement?
Evaluation data will be used to assist the organization in seeking additional programs and services for the community.

7. Will evaluation data/reports be shared with organization staff?
Yes, staff will get a weekly status report which will keep them focused on goals

8. Will evaluation data/reports be shared with the organization's Board of Directors?

Yes, staff will share data at each board monthly meeting.

9. The Hallandale Beach CRA requires that evaluation data relative to CRA support be reported quarterly and at the end of the year. Will the data/reports be shared with other funders?

Based on the need, PCAC will share appropriate information with other funders. However, information such as that gathered by the Connection Project will be exclusive to the City of Hallandale Beach.

10. Who are other organization stakeholders? Will evaluation data/reports be shared with them?

At this time there are no other organizations that would require this data.

Signatures below indicate approval of and commitment to this Evaluation Plan and the Logic Model on which it is based:

	9/14/2012		9/14/2012
Signature	Date	Signature	Date
Printed Name Jessica Sanders		Printed Name: Murvin Wright	
Executive Director / Chief Executive Officer		Chairperson, Board of Directors	

Attachment: Logic Model(s)

Hallandale Beach CRA – Program/Project Logic Model A

Organization Palms Community Action Coalition (PCAC) Contact Person Jessica Sanders

Program/Project Name Link Program Funding Period 2012-2013

Program/Project Budget \$66,645.00 Request \$66,645.00 CRA Need Area Workforce Development and Employment Opportunities for Residents

Brief Description The Link Program will provide services to link Hallandale Beach residents to employment and contracting opportunities within Hallandale Beach and beyond.

Key Activities	Outputs	Outcomes	Impact(s)
<p>1. Recruit local residents of the CRA district to assist them in obtaining employment.</p>	<p>1. Recruit 50 residents in the CRA area.</p>	<p>Identify the skills required by the employers to match with skills of residents.</p>	<p>Creating job opportunities for local residents which results in a stronger community</p>
<p>2. Recruit local small business owners of the CRA area to link them with prospective contractors doing business in the City.</p>	<p>2a. Recruit 50 businesses or skilled independent contractors.</p>	<p>Identify the skills, history, and status of local small businesses to prepare them for linkage with larger companies for business.</p>	<p>Create opportunities for small business owners to work in their community.</p>

GOAL: It is the goal of the Link Program to provide opportunities for employment and contracting services for residents living in the CRA designated area of Hallandale Beach.

<p>3. Provide orientation/job skills training to both businesses and residents.</p>	<p>3a. Provide 9 orientation/job skills workshops</p>	<p>Provide information on the expectation of the program, communication skills, and how to build relationships. Identify barriers to employment from residents and assist them in addressing needs prior to being hired.</p>	<p>Community is educated on what is available for them through the CRA. Residents feel empowered to seek employment.</p>
<p>4. Link CRA residents and businesses to appropriate services.</p>	<p>4a. Link at least 30 residents and or businesses to services.</p>	<p>Match skills of qualified residents and businesses to the needs of employers and contractors doing business in the City.</p>	<p>Residents are employed and contributing to the tax base of the city.</p>
<p>5. Track information from outreach in data base updating regularly.</p>	<p>5a. Track daily names of residents/businesses, skills, referrals and linkage.</p>	<p>Have a master list for staff to accurately track job openings and availability of employees.</p>	<p>Information is available for use in the city and in the Link Program.</p>

Hallandale Beach CRA – Program/Project Logic Model B

Organization Palms Community Action Coalition (PCAC) Contact Person: Jessica Sanders

Program/Project Name The Connection Project Funding Period 2012- 2013

Program/Project Budget \$61,800.00 Request \$61,800.00 CRA Need Area Economic/Business Development

Brief Description The Connection Project is designed to simply the benefits of the CRA and relay the information to the residents and business owners. This will be done by face to face contact with homeowners, residents seeking homeownership, and businesses. Staff will do outreach for six months until all owners are contacted and given information about the available benefits of the CRA.

GOAL: To accurately and simply transfer information about the benefits of the Hallandale Beach CRA Program to local residents and Business owners in the CRA district.			
Key Activities	Outputs	Outcomes	Impact(s)
1. Create current simple information and survey about the programs available to residents and businesses through the Hallandale Beach CRA	Create at least 7,000 brochures and surveys explaining the CRA programs.	Improve the overall marketability of the City of Hallandale Beach as a great place to do business and live	Hallandale Beach becomes a City where companies want to do business.
2. Outreach to residents, homeowners, and local business presenting them with information and completing survey of need.	Face to face outreach to 3,800 residents in SW, 2500 in NW, and 300 business owners in the entire CRA district.	2a. Increase the tax base of the City by assisting businesses in creating higher paying jobs, and increase construction of new office space. 2b. Increase homeownership of local residents, and decrease slum and blight by renovation of existing properties.	Increase economic development, reduction of crime, slum and blight.

<p>3. Conduct workshops to further explain the benefits and assist residents and business owners with accessing the programs.</p>	<p>Conduct 2 workshops for businesses and 2 workshops for homeowners.</p>	<p>3a. Create and retain jobs for local residents. 3b. Increased economic development</p>	<p>Higher Tax bases from new home owners and businesses within the City.</p>
<p>4. Store data in excel and in mapping program for easy retrieval by CRA or for community development purposes.</p>	<p>Track listing with names, address, need, for all residents and business owners.</p>	<p>Increase data information for planning and development of the City.</p>	<p>Shared information available.</p>

	A	B	C	D	E	F	G	H	I	J
1	CRA Combined Budget Form - Funding Application FY 2012-13									
2	Organization Name	Palms Community Action Coalition (PCAC)								
3	Executive Leader & Key Financial Manager Names	Murvin Wright, Board Chair, & Nellie Bacon, Financial Manager								
4	Current FY (2011-12) Total Organization Budget	\$232,000								
5	Program/Project Name	A= The Link Program B= Connection Project								
6	Application Due Date	14-Sep-12								
7										
8										
9	INCOME	FY 2010-2011 Organization Actual	FY 2011-2012 Organization Year-to-Date ___ to 4/30/12	Projected Organization Fiscal Year 2012-2013	Projected Total Program/Project A FY 2012-2013	Projected Total Program/Project B FY 2012-13				
10	Fees, Tickets, Registration, etc.									
11	Corporate Grants/Contributions									
12	Individual Donations									
13	Foundation Grants		37,500							
14	Government - Federal	187,000	187,000							
15	Government- Local/County			36,000						
16	Government- State									
17	In-Kind			27,000		9,000				
18	Interest Income									
19	Membership									
20	CRA Actual or Requested	45,000	45,000	128,445		66,645				
21	Other:									
22	Other:									
23	Other:									
24	Total Income	232,000	232,000	228,945	75,645	61,800				
25										
26	CRA % of Total Income	19%	19%	56%	88%	100%				
27										
28	NOTES:									
29	(1) The CRA Request in INCOME Column G should equal the CRA Request at the bottom of the EXPENSES budget									
30	(2) Total INCOME should equal Total EXPENSES to project a balanced budget in FY 2012-13 (Column G)									
31	(3) CRA % of projected Total Organization Income may not exceed 25% for FY 2012-13 (Column G) unless approved by CRA									
32	(4) Figures in Column I and, if applicable, Column K, should match Program/Project Budget Narrative									

	A	B	C	D	E	F	G	H	I	J
	EXPENSES									
	<i>See separate Instructions for line item definitions</i>									
33										
34	Salaries & Related Taxes		45,000		50,000		40,000		40,000	
35	Fringe Benefits									
36	Professional Svcs/Consulting		180,400		180,000		172,600		81,120	
37	Insurance						3,000		1,500	
38	Licenses, Registration, Permits									
39	Conferences & Meetings								2,000	
40	Copying & Printing									
41	Equipment Rental/Maintenance						5,000			
42	Rent/Mortgage & Maintenance									
43	Utilities						2,500			
44	Telecommunication		3,600		3,600				3,600	
45	Office & Program Supplies									
46	Postage & Delivery								500	
47	Local Travel		3,000		5,700					
48	Capital Expenditures									
49	Other:									
50	Other:									
51	Sub-Total Expenses		232,000		239,300		223,100		128,720	
52	% Admin/Indirect Expense									
53	Total Expense		232,000		239,300		223,100		128,720	
54										
55	NET INCOME		-		(7,300)		5,845		(53,075)	
56										
57	Total Expenses Project						128,720			
58	<i>CRA Request</i>						128,720		-	
59										
60	NOTES:									
61	(1) Refer to separate Instructions for definitions of each line item expense									
62	(2) In Column G, CRA Request may be less than Total Expense as there may be other sources of revenue for the program(s)									
63	(3) Projected NET INCOME (Total Income minus Total Expense) should equal zero for a balanced budget in FY 2012-2013 (Column G)									

A	B	C	D	E
1			CRA Program/Project A Budget Narrative Form	
2				
3		Palms Community Action Coalition		
4		The Link Program		
5				
6				
7				
8	Fees, Tickets, Registration, etc.		NA	
9	Corporate Grants/Contributions		NA	
10	Individual Donations		NA	
11	Foundation Grants		NA	
12	Government- Federal		NA	
13	Government- Local/County		NA	
14	Government- State		NA	
15	In-Kind	9,000		
16	Interest Income		NA	
17	Membership		NA	
18	CRA Request	66,645	See Combined Budget, Revenue Section	
19	Other:		NA	
20	Other:		NA	
21	Other:		NA	
22	Total Income	75,645	Equals Total Income, Program/Project A, Combined Budget (Column I)	
23				
24	NOTES:			
25	(1) Insert additional rows for significant specific funding sources beneath each line item category			
26	(2) For each significant grant, contract, or contribution, indicate if it is (C) confirmed, or (P) decision pending			
27	(3) For each item in Column E, indicate date decision is expected for PENDING and date funding begins for CONFIRMED			
28	(4) CRA Request, Column C, should match Column I on the Combined Budget			
29	(5) Total Income should equal Program/Project A, Total Income, Combined Budget (Column I)			
30				
31	COMMENTS:			

	A	B	C	D	E
	PROGRAM/PROJECT A				
	EXPENSE NARRATIVE				
32					
33					
34	Salaries & Related Taxes:		13,000	Program Director @ 10 hrs per wk x \$25 per hr x 52 wks	
35					
36					
37					
38			13,000	Total Salaries & Related Taxes	
39					
40	Fringe Benefits:				
41					
42					
43					
44			-	Total Fringe Benefits	
45					
46	Professional Svcs/Consulting:		18,720	1 Employer Relations Specialist @ 20 hrs per wk X \$18 per x 52 wks	
47			15,600	1 Job Coach @ 20 hrs per wk x \$15 per x 52 wks	
48					
49					
50			34,320	Total Professional Services / Consulting	
51					
52	Insurance:		1,500	Half the amount cost for professional liability insurance	
53					
54					
55			1,500	Total Insurance	
56					
57	Licenses, Registration, Permits:				
58					
59					
60				Total Licenses, Registration, Permits	
61					
62	Conferences & Meetings:		\$1,500	Food for meetings with employers and residents	
63					
64					
65			1,500	Total Conferences & Meetings	
66					

	A	B	C	D	E
67	Copying & Printing		\$4,000	Information for media kits to employers, marketing giveaways such as mugs, pens, bags, etc	
69	Equipment Rental/Maintenance				
71	Rent/Mortgage & Maintenance				
73	Utilities				
75	Telecommunications		\$2,400	Additional Telephone lines, and fax line	
77	Office & Program Supplies		\$4,000	2 computers and 1 printer for staff use @ \$500 each, ink, files, cabinet, 2 dry erase boards other office supplies.	
79	Postage & Delivery		\$500	Stamps and mailing of items	
81	Local Travel		\$1,425	50 ten ride bus passes @ \$16 = \$800, 25 \$25 gas card = \$625	
83	Capital Expenditures				
85	Other:		\$4,000	Assistance for residents to eliminate barriers to employment such as purchase of driver license, ID card, short-term baby sitting, car repair, uniforms, etc.	
87	Other:				
89	% Admin/Indirect Expense				
91	TOTAL EXPENSES		66,645	Equals Total Expense, Program/Project A, Combined Budget (Column I)	
92					
93					
94					
95					
96					
97					
98					
99					
100					
101					
102					
103					

	A	B	C	D	E
1				CRA Program/Project B Budget Narrative Form	
2					
3	Organization Name	Palms Community Action Coalition, (PCAC)			
4	Program/Project B Name	Connection Project			
5					
6	PROGRAM/PROJECT B INCOME NARRATIVE		Amount	Justification / basis for budgeted amount (Insert lines for significant specific funding sources beneath line item categories)	C or P (2)
7					
8	Fees, Tickets, Registration, etc.		-	NA	
9	Corporate Grants/Contributions			NA	
10	Individual Donations			NA	
11	Foundation Grants			NA	
12	Government- Federal			NA	
13	Government- Local/County			NA	
14	Government- State			NA	
15	In-Kind		9,000	Use of three administrative offices and three training rooms at Ebenezer Missionary Baptist Church	
16	Interest Income			NA	
17	Membership			NA	
18	CRA Request		61,800	See Combined Budget, Revenue Section	
19	Other:			NA	
20	Other:			NA	
21	Other:			NA	
22	Total Income		70,800	Equals Total Income, Program/Project B, Combined Budget (Column K)	
23					
24	NOTES:				
25	(1) Insert additional rows for significant specific funding sources beneath each line item category				
26	(2) For each significant grant, contract, or contribution, indicate if it is (C) confirmed, or (P) decision pending				
27	(3) For each item in Column E, indicate date decision is expected for PENDING and date funding begins for CONFIRMED				
28	(4) CRA Request, Column C, should match Column K on the Combined Budget				
29	(5) Total Income should equal Program/Project B, Total Income, Combined Budget (Column K)				
30					

	A	B	C	D	E
	PROGRAM/PROJECT B EXPENSE NARRATIVE		Amount	Item Detail/Description	
32					
33					
34	Salaries & Related Taxes:		13,000	Program Director 10 hrs per week x \$25 per hr x 52 wks	
35					
36					
37					
38			13,000	Total Salaries & Related Taxes	
39					
40	Fringe Benefits:				
41					
42					
43					
44			-	Total Fringe Benefits	
45					
46	Professional Svcs/Consulting:		15,600	1 Lead Outreach worker @ 20 hrs per wk x \$15 hr x 52 wks to monitor all outreach staff and track data in computer.	
47			24,960	4 Outreach workers for residential surveys @ \$12 per hr x 20 hrs per wk x 26 wks	
48			6,240	1 Outreach worker for business surveys @ \$12 per hr x 20 hrs per wk x 26 wks.	
49					
50			46,800	Total Professional Services / Consulting	
51					
52	Insurance:				
53					
54					
55			-	Total Insurance	
56					
57	Licenses, Registration, Permits:				
58					
59					
60			-	Total Licenses, Registration, Permits	
61					
62	Conferences & Meetings:		500	Food for 4 meetings with businesses and residents @ \$125 per meeting	
63					

	A	B	C	D	E
64					
65			500	Total Conferences & Meetings	
66					
67	Copying & Printing		500	Printing of surveys for business and residents	
68					
69	Equipment Rental/Maintenance				
70					
71	Rent/Mortgage & Maintenance				
72					
73	Utilities				
74					
75	Telecommunications				
76					
77	Office & Program Supplies		1,000	<i>bag to carry survey items, other basic office supplies for six staff members</i>	
78					
79	Postage & Delivery				
80					
81	Local Travel				
82					
83	Capital Expenditures				
84					
85	Other:				
86					
87	Other:				
88					
89					
90					
91	TOTAL EXPENSES		61,800	Equals Total Expense, Program/Project B, Combined Budget (Column K)	
92					
93					
94					
95					
96					
97					
98					
99					
100					
101					
102					
103					
104					

STATEMENT OF FINANCIAL POSITION

AS OF

APRIL 30, 2012

PALM COMMUNITY
ACTION COALITION



Turner-McGowan

& Associates, LLC.

Accounting • Taxes • Personal Financial Management

1100 SOUTH STATE ROAD 7 • SUITE 200A

MARGATE, FL 33068

TEL (954) 970.0006 • FAX (954) 972.4674

www.oturneronline.com

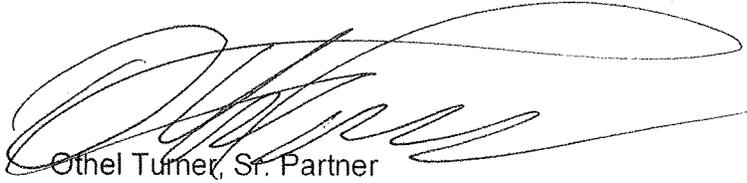
Turner-McGowan & Associates, LLC
1100 S State Road 7, Ste 200A
Margate, FL 33068
(954) 970-0006

August 01, 2012

Palm Community Action Coalition
750 NW 8th Avenue
Hallandale Beach, FL 33009

The accompanying balance sheet of Palm Community Action Coalition as of April 30, 2012, and the related statements of income and changes in financial position for the period then ended have been compiled by us.

A compilation is limited to presenting in the form of financial statements information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.



Othel Turner, Sr. Partner
Turner-McGowan & Associates

Palm Community Action Coalition
BALANCE SHEET
April 30, 2012

Assets

Current Assets

Bank Atlantic 0359 \$ 69,800.34

Total Current Assets 69,800.34

Property and Equipment

Total Property and Equipment 0.00

Other Assets

Total Other Assets 0.00

Total Assets \$ 69,800.34

Palm Community Action Coalition

BALANCE SHEET

April 30, 2012

Liabilities and Fund Balance

Current Liabilities

Payroll Liabilities \$ 1,731.10

Total Current Liabilities 1,731.10

Long-Term Liabilities

Total Long-Term Liabilities 0.00

Total Liabilities 1,731.10

Fund Balance

Unrestricted Net Assets 57,176.84

Net Income 10,892.40

Total Fund Balance 68,069.24

Total Liabilities and Fund Balance \$ 69,800.34

Palm Community Action Coalition
STATEMENT OF INCOME
Four Months Ended Apr 30, 2012

	Current Apr 30, 2012	%	Year to Date Apr 30, 2012	%
Revenue				
Grant Income	\$ 37,500.00	99.88 %	\$ 66,500.00	99.48 %
Donations	<u>45.00</u>	<u>0.12 %</u>	<u>345.00</u>	<u>0.52 %</u>
Total Revenue	37,545.00	100.00 %	66,845.00	100.00 %
Cost of Goods Sold				
Total Cost of Goods Sold	<u>0.00</u>	<u>0.00 %</u>	<u>0.00</u>	<u>0.00 %</u>
Gross Profit	37,545.00	100.00 %	66,845.00	100.00 %
Operating Expenses				
Salaries - Director	3,846.16	10.24 %	17,307.72	25.89 %
Salaries - Admin	1,920.00	5.11 %	8,640.00	12.93 %
Business License	10.00	0.03 %	80.00	0.12 %
Computer and Internet Expenses	0.00	0.00 %	41.94	0.06 %
Consultants	2,948.00	7.85 %	11,789.00	17.64 %
Contribution	0.00	0.00 %	100.00	0.15 %
Meals and Entertainment	0.00	0.00 %	85.60	0.13 %
Office Supplies & Expenses	550.58	1.47 %	1,081.88	1.62 %
Payroll Expenses	477.35	1.27 %	2,514.50	3.76 %
Professional Fees	320.50	0.85 %	1,282.00	1.92 %
Program Expense	2,517.64	6.71 %	8,288.94	12.40 %
Stipend	0.00	0.00 %	4,100.00	6.13 %
Telephone Expense	<u>150.00</u>	<u>0.40 %</u>	<u>641.02</u>	<u>0.96 %</u>
Total Operating Expenses	<u>12,740.23</u>	<u>33.93 %</u>	<u>55,952.60</u>	<u>83.70 %</u>
Operating Income (Loss)	24,804.77	66.07 %	10,892.40	16.30 %
Other Income				
Total Other Income	0.00	0.00 %	0.00	0.00 %
Other Expenses				
Total Other Expenses	<u>0.00</u>	<u>0.00 %</u>	<u>0.00</u>	<u>0.00 %</u>
Income (Loss) Before Income Taxes	24,804.77	66.07 %	10,892.40	16.30 %
Income Tax		<u>0.00 %</u>		<u>0.00 %</u>
Net Income (Loss)	<u>\$ 24,804.77</u>	<u>66.07 %</u>	<u>\$ 10,892.40</u>	<u>16.30 %</u>

**TURNER-MCGOWEN AND COMPANY LLC
1100 S STATE ROAD 7 STE 200A
MARGATE, FL 33068-4033
(954) 970-0006
othel@oturneronline.com**

May 7, 2012

PALMS COMMUNITY ACTION COALITION, INC
750 NW 8TH AVENUE
HALLANDALE, FL 33009

Dear Client,

Enclosed is the 2011 U.S. Form 990-EZ, Return of Organization Exempt from Income Tax, for PALMS COMMUNITY ACTION COALITION, INC for the tax year ending December 31, 2011.

The return should be signed and dated by an authorized officer or fiduciary and mailed on or before May 15, 2012 to:

Department of the Treasury
Internal Revenue Service Center
Ogden, UT 84201-0027

We very much appreciate the opportunity to serve you. If you have any questions regarding this return, please do not hesitate to call.

Sincerely,

OTHEL TURNER

Form **990-EZ**

Short Form Return of Organization Exempt From Income Tax

OMB No. 1545-1150

2011

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

**Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)**
 ▶ Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions). All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form.
 ▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

A For the 2011 calendar year, or tax year beginning JAN 6, , 2011, and ending DEC 31, , 2011

B Check if applicable: Address change Name change Initial return Terminated Amended return Application pending

C Name of organization: PALMS COMMUNITY ACTION COALITION, INC
 Number and street (or P.O. box, if mail is not delivered to street address) 750 NW 8TH AVENUE Room/suite _____
 City or town, state or country, and ZIP + 4 HALLANDALE FL 33009

D Employer identification number: 45-1578751

E Telephone number: (954) 457-2993

F Group Exemption Number: _____ ▶

G Accounting Method: Cash Accrual Other (specify) ▶ _____

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: ▶ N/A

J Tax-exempt status (ck only one) -- 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

K Check if the organization is not a section 509(a)(3) supporting organization or a section 527 organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ. ▶ \$ 94,932.

Part II Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I.)

Check if the organization used Schedule O to respond to any question in this Part I.

REVENUE	1 Contributions, gifts, grants, and similar amounts received	1	53,350.
	2 Program service revenue including government fees and contracts	2	41,582.
	3 Membership dues and assessments	3	
	4 Investment income	4	
	5a Gross amount from sale of assets other than inventory	5a	
	b Less: cost or other basis and sales expenses	5b	
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6 Gaming and fundraising events		
	a Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
	b Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	
c Less: direct expenses from gaming and fundraising events	6c		
d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d		
7a Gross sales of inventory, less returns and allowances	7a		
b Less: cost of goods sold	7b		
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c		
8 Other revenue (describe in Schedule O)	8		
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	94,932.	
EXPENSES	10 Grants and similar amounts paid (list in Schedule O)	10	
	11 Benefits paid to or for members	11	
	12 Salaries, other compensation, and employee benefits	12	17,299.
	13 Professional fees and other payments to independent contractors	13	962.
	14 Occupancy, rent, utilities, and maintenance	14	
	15 Printing, publications, postage, and shipping	15	
	16 Other expenses (describe in Schedule O) <small>See Form 990-EZ, Part I, Line 16 Other Expenses</small>	16	19,494.
17 Total expenses. Add lines 10 through 16	17	37,755.	
18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18	57,177.	
ASSETS	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	
	20 Other changes in net assets or fund balances (explain in Schedule O)	20	
	21 Net assets or fund balances at end of year. Combine lines 18 through 20	21	57,177.

BAA For Paperwork Reduction Act Notice, see the separate instructions. Form 990-EZ (2011)

Part II Balance Sheets. (see the instructions for Part II.)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	0. 22	61,339.
23 Land and buildings	0. 23	0.
24 Other assets (describe in Schedule O)	0. 24	0.
25 Total assets	25	61,339.
26 Total liabilities (describe in Schedule O) See L-26 Stmt.	0. 26	4,162.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	27	57,177.

Part III Statement of Program Service Accomplishments (see the instrs for Part III.)

Check if the organization used Schedule O to respond to any question in this Part III

Expenses
(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts; optional for others.)

What is the organization's primary exempt purpose? **TO ASSIST RESIDENCE WITH SERVICES IN COMMUNITY**
Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

28 THE RIGHT CHOICE DIVERSION PROGRAM IS DESIGNED TO SERVE UP TO 50 PARTICIPANTS WITH A POSITIVE ALTERNATIVE TO THE COURT SYSTEM.		
(Grants \$ 41,582.) If this amount includes foreign grants, check here <input type="checkbox"/>	28 a	16,778.
29 -----		
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	29 a	
30 -----		
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	30 a	
31 Other program services (describe in Schedule O)		
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	31 a	
32 Total program service expenses (add lines 28a through 31a)	32	16,778.

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated. (see the instructions for Part IV.)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and address	(b) Title and average hours per week devoted to position	(c) Reportable compensation (Form W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
JESSICA SANDERS 750 NW 8TH AVE HALLANDALE BEACH FL 33009	DIRECTOR 40.00	11,538.	0.	0.
KATRICE R JOHNSON 816 NW 1ST AVE HALLANDALE BEACH FL 33009	CHAIRMAN 5.00	0.	0.	0.
J. JUREA ALLEN 532 NW 6TH AVENUE HALLANDALE BEACH FL 33009	VICE CHAIR 5.00	0.	0.	0.
VON THOMAS 1005 NW 7TH AVENUE HALLANDALE BEACH FL 33009	TREASURER 5.00	0.	0.	0.
LINDA COX 23 NW 10TH STREET HALLANDALE BEACH FL 33009	DIRECTOR 5.00	0.	0.	0.
MARTIN JACKSON III 400 S DIXIE HIGHWAY HALLANDALE BEACH FL 33009	DIRECTOR 5.00	0.	0.	0.

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V

	Yes	No
33 Did the organization engage in any activity not previously reported to the IRS? If 'Yes,' provide a detailed description of each activity in Schedule O		X
34 Were any significant changes made to the organizing or governing documents? If 'Yes,' attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)		X
35 a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		X
b If 'Yes,' to line 35a, has the organization filed a Form 990-T for the year? If 'No,' provide an explanation in Schedule O		
35 c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If 'Yes,' complete Schedule C, Part III		
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If 'Yes,' complete applicable parts of Schedule N		X
37 a Enter amount of political expenditures, direct or indirect, as described in the instructions <input type="text" value="0"/> 37 a		
b Did the organization file Form 1120-POL for this year?		X
38 a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?		X
b If 'Yes,' complete Schedule L, Part II and enter the total amount involved	38 b	
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9	39 a	
b Gross receipts, included on line 9, for public use of club facilities	39 b	
40 a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under:		
section 4911 <input type="text"/> ; section 4912 <input type="text"/> ; section 4955 <input type="text"/>		
b Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If 'Yes,' complete Schedule L, Part I	40 b	X
c Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958		
d Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If 'Yes,' complete Form 8886-T	40 e	X
41 List the states with which a copy of this return is filed <input type="text" value="Florida"/>		

42 a The organization's books are in care of Telephone no.
 Located at FL ZIP + 4

	Yes	No
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42 b	X
If 'Yes,' enter the name of the foreign country: <input type="text"/>		

See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.

c At any time during the calendar year, did the organization maintain an office outside of the U.S.?	42 c	X
If 'Yes,' enter the name of the foreign country: <input type="text"/>		

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here and enter the amount of tax-exempt interest received or accrued during the tax year

	Yes	No
44 a Did the organization maintain any donor advised funds during the year? If 'Yes,' Form 990 must be completed instead of Form 990-EZ	44 a	X
b Did the organization operate one or more hospital facilities during the year? If 'Yes,' Form 990 must be completed instead of Form 990-EZ	44 b	X
c Did the organization receive any payments for indoor tanning services during the year?	44 c	X
d If 'Yes' to line 44c, has the organization filed a Form 720 to report these payments? If 'No,' provide an explanation in Schedule O	44 d	
45 a Did the organization have a controlled entity of the organization within the meaning of section 512(b)(13)?	45 a	X
b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If 'Yes,' Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45 b	X

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I. Yes No
46

Part VI Section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts only. All section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If 'Yes,' complete Schedule C, Part II. Yes No
47

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E. 48

49a Did the organization make any transfers to an exempt non-charitable related organization? 49a

b If 'Yes,' was the related organization a section 527 organization? 49b

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and address of each employee paid more than \$100,000	(b) Title and average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
NONE				

e Total number of other employees paid over \$100,000 ▶

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and address of each independent contractor paid more than \$100,000	(b) Type of service	(c) Compensation
NONE		

e Total number of other independent contractors each receiving over \$100,000 ▶

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A. ▶ Yes No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer		Date
	Type or print name and title.		
Paid Preparer Use Only	Print/preparer's name	Preparer's signature	Date
	OTHEL TURNER		05/07/12
	Firm's name ▶	TURNER-MCGOWEN AND COMPANY LLC	
	Firm's address ▶	1100 S STATE ROAD 7 STE 200A MARGATE FL 33068-4033	
	Check <input type="checkbox"/> if self-employed	PTIN	P00939344
	Firm's EIN ▶	27-4094334	
	Phone no.	(954) 970-0006	

May the IRS discuss this return with the preparer shown above? See instructions ▶ Yes No

SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support
Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

OMB No. 1545-0047

2011

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ Attach to Form 990 or Form 990-EZ. ▶ See separate instructions.

Name of the organization PALMS COMMUNITY ACTION COALITION, INC	Employer identification number 45-1578751
--	---

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 A church, convention of churches or association of churches described in section 170(b)(1)(A)(i).
- 2 A school described in section 170(b)(1)(A)(ii). (Attach Schedule E.)
- 3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state: _____
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8 A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 9 An organization that normally receives: (1) more than 33-1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions — subject to certain exceptions, and (2) no more than 33-1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
- 10 An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
- 11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box that describes the type of supporting organization and complete lines 11e through 11h.
 - a Type I
 - b Type II
 - c Type III — Functionally integrated
 - d Type III — Other
- e By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
- f If the organization received a written determination from the IRS that is a Type I, Type II or Type III supporting organization, check this box
- g Since August 17, 2005, has the organization accepted any gift or contribution from any of the following persons?

	Yes	No
(i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization? 11 g (i)		
(ii) A family member of a person described in (i) above? 11 g (ii)		
(iii) A 35% controlled entity of a person described in (i) or (ii) above? 11 g (iii)		

h Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization in column (i) listed in your governing document?		(v) Did you notify the organization in column (i) of your support?		(vi) Is the organization in column (i) organized in the U.S.?		(vii) Amount of support
			Yes	No	Yes	No	Yes	No	
(A)									
(B)									
(C)									
(D)									
(E)									
Total									

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2011

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2007	(b) 2008	(c) 2009	(d) 2010	(e) 2011	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2007	(b) 2008	(c) 2009	(d) 2010	(e) 2011	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2011 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2010 Schedule A, Part II, line 14	15	%
16a 33-1/3% support test – 2011. If the organization did not check the box on line 13, and the line 14 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 33-1/3% support test – 2010. If the organization did not check a box on line 13 or 16a, and line 15 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10%-facts-and-circumstances test – 2011. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10%-facts-and-circumstances test – 2010. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2007	(b) 2008	(c) 2009	(d) 2010	(e) 2011	(f) Total
1 Gifts, grants, contributions and membership fees received. (Do not include any 'unusual grants'.)						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2007	(b) 2008	(c) 2009	(d) 2010	(e) 2011	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2011 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2010 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2011 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2010 Schedule A, Part III, line 17	18	%

19a 33-1/3% support tests – 2011. If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

b 33-1/3% support tests – 2010. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Schedule B
(Form 990, 990-EZ,
or 990-PF)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF

OMB No. 1545-0047

2011

Name of the organization

PALMS COMMUNITY ACTION COALITION, INC

Employer identification number

45-1578751

Organization type (check one):

Filers of:

Form 990 or 990-EZ

Section:

- 501(c)(3) (enter number) organization
- 4947(a)(1) nonexempt charitable trust not treated as a private foundation
- 527 political organization

Form 990-PF

- 501(c)(3) exempt private foundation
- 4947(a)(1) nonexempt charitable trust treated as a private foundation
- 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note. Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, \$5,000 or more (in money or property) from any one contributor. (Complete Parts I and II.)

Special Rules

For a section 501(c)(3) organization filing Form 990 or 990-EZ that met the 33-1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), and received from any one contributor, during the year, a contribution of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 for use *exclusively* for religious, charitable, scientific, literary, or educational purposes, or the prevention of cruelty to children or animals. Complete Parts I, II, and III.

For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions for use *exclusively* for religious, charitable, etc. purposes, but these contributions did not total to more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc. purpose. Do not complete any of the parts unless the **General Rule** applies to this organization because it received nonexclusively religious, charitable, etc. contributions of \$5,000 or more during the year ▶ \$ _____

Caution: An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF) but it must answer 'No' on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on Part I, line 2, of its Form 990-PF, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990, 990-EZ, or 990-PF) (2011)

Name of organization

Employer identification number

PALMS COMMUNITY ACTION COALITION, INC

45-1578751

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) Number	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	CITY OF HALLANDALE BEACH 400 SOUTH FEDERAL HIGHWAY HALLANDALE FL 33009	\$ 30,649.	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input checked="" type="checkbox"/> (Complete Part II if there is a noncash contribution.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II if there is a noncash contribution.)

Schedule O (Form 990 or 990-EZ), Supplemental Information to Form 990 or 990-EZ
Form 990-EZ, Part I, Line 16 Other Expenses

Other expenses (describe in Schedule O)

BANK CHARGES	15.
CONSULTANTS	12,927.
MEALS	230.
OFFICE SUPPLIES	277.
PAYROLL EXPENSE	1,744.
PROGRAM SUPPLIES	3,851.
TELEPHONE	450.
Total	<u>19,494.</u>

Schedule O (Form 990 or 990-EZ), Supplemental Information to Form 990 or 990-EZ
Form 990-EZ, Page 1, Part II, Line 26

Line 26 - Total Liabilities:	Beginning of Year	End of Year
PAYROLL LIABILITIES		4,162.
Total		<u>4,162.</u>

Supporting Statement of:

Form 990-EZ/Line 12

Description	Amount
DIRECTOR	11,539.
ADMIN SALARIES	5,760.
Total	<u>17,299.</u>



PALMS COMMUNITY ACTION COALITION MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is established for the purpose of developing a partnership between Palms Community Action Coalition (PCAC) and Ebenezer Missionary Baptist Church (EMBC), whose intent is to provide donation of office and meeting space to PCAC whose organization is in the city of Hallandale Beach, Florida.

Both parties agree to work cooperatively to support and enhance services that will be provided to the community. Both parties acknowledge its responsibility to the following:

PCAC:

- Will insure safety, cleanliness of the space provided.
- Will carry its own professional liability insurance.
- Will insure proper decorum of program participants.
- Will be responsible for security and maintenance of its office equipment
- Will make an annual donation of \$2500 to Ebenezer Missionary Baptist Church to assist with utilities.

EBENEZER MISSIONARY BAPIST CHURCH:

- Will provide in-kind of two office spaces and training rooms totaling 1500 sq. ft. at \$18.00 per sq. ft. totaling \$27,000.00 annually.
- Will provide referrals to PCAC programs from parishioners.
- *Will provide a safe and conducive work space.

Both parties agree that this Memorandum of Understanding shall be in effect upon signing of both parties and can be terminated by either party at any time provided that there is thirty (30) day notice in writing.

The signature(s) below acknowledges the agreement with this Memorandum of Understanding

Print Name: MURVIN B. WRIGHT

Title: PCAC Board Chair

Signature Authorized Organization Representative

September 12, 2012
Date

Print Name: KERMIT REED

Title: EMBC Facilities Manager

Signature Authorized Partnership Representative

September 12, 2012
Date



PALMS COMMUNITY ACTION COALITION MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is established for the purpose of developing a partnership between Palms Community Action Coalition (PCAC) and South Florida Educational Development, whose intent is to make referrals of residents seeking counsel who are unemployed or under-employed.

Both parties agree to work cooperatively to support and enhance services that will be provided to the community. Both parties acknowledge its responsibility to the following:

PCAC:

- Will refer local, eligible residents to South Florida Educational Development for education and preparation for home ownership.

SOUTH FLORIDA EDUCATIONAL DEVELOPMENT:

- Will refer residents to PCAC for job readiness and referrals for job placement

Both parties agree that this Memorandum of Understanding shall be in effect upon signing of both parties and can be terminated by either party at any time provided that there is thirty (30) day notice in writing.

The signature(s) below acknowledges the agreement with this Memorandum of Understanding

Print Name: MURVIN B. WRIGHT

Title: PCAC Board Chair

Signature Authorized Organization Representative

September 12, 2012
Date

Print Name: SANDRA ATKINS

Title: CEO

Signature Authorized Partnership Representative

September 12, 2012
Date

Wolfson, Diana

From: Palms Community Action Coalition <palmsaction@gmail.com>
Sent: Tuesday, September 18, 2012 12:41 PM
To: Wolfson, Diana
Subject: Re: Funding for Non-Profits - Your Application

Per Murvin Wright, PCAC's Board Chair, PCAC will use the Link Employment Program and is willing to reduce the activities for a maximum of \$50,000.

Murvin Wright.

On Mon, Sep 17, 2012 at 12:20 PM, Wolfson, Diana <[dewolfson@hallandalebeachfl.gov](mailto:dwolfson@hallandalebeachfl.gov)> wrote:

Good afternoon Mrs. Sanders,

We received your grant application requesting funding for two projects.

1. The Link Program requesting \$66,645
2. The Connection Project requesting \$61,800

You may only submit and request for one program or project. Please advise which program/project is your funding priority for our review.

Thank you,

Diana M. Wolfson, MSM

Hallandale Beach Community Redevelopment Agency

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