

**CITY OF HALLANDALE BEACH, FLORIDA**  
**MEMORANDUM**

**DATE:** April 25, 2012  
**TO:** Mark Antonio, City Manager  
**FROM:** Sheena D. James, City Clerk  
**SUBJECT:** November 2012 Municipal General Elections Organizational Meeting - Update

---

Staff would like to provide an update regarding the procedures for the upcoming Municipal General Elections to be forwarded to the City Commission upon approval.

As you may be aware, HB1153 has passed and the Qualifying Dates for the November 6<sup>th</sup>, 2012 Elections are now as follows:

Noon, June 4<sup>th</sup>, 2012 through Noon, June 8<sup>th</sup>, 2012

Candidate Packets are available in the City Clerk's office and on the City's website.

Pursuant to Sec. 2.34(a) *Procedure and meetings* of the City's Code of Ordinances; following the regular City election and certification by the Supervisor of Elections, or as soon as may be practicable thereafter, if there has been a disputed election, the City Commission shall call a meeting at the City Hall, at which time the newly elected Commissioners shall assume the duties of their offices.

Certification of the November 6<sup>th</sup>, 2012 Election Results by the Broward County Supervisor of Elections is anticipated no sooner than ten (10) days after the election (November 16<sup>th</sup>, 2012). Therefore, staff would like to note, the first practicable meeting at which time the newly elected commissioners shall assume the duties of their offices would be at the City Commission/City Manager Workshop Special Meeting scheduled for **Monday, November 19<sup>th</sup>, 2012** which will begin at **6:00 p.m.**

It should also be noted, should any member of the City Commission (not up for re-election during the November 2012 election) qualify to run for an alternate office during the 2012 Elections, they would be subject to the State's 'Resign-to-Run' laws (F.S. 99.012) which would require them to submit a resignation letter (resigning from their current office) no later than May 25<sup>th</sup>, 2012 with an effective date of November 6<sup>th</sup>, 2012 (Election Day) at Midnight.

Please do not hesitate to contact our office should you have any questions.

Reviewed:

\_\_\_\_\_  
Mark Antonio, City Manager

\_\_\_\_\_  
Date

Approved

Denied

Hold for Discussion

Comments:  
\_\_\_\_\_

cc: V. Lynn Whitfield, City Attorney