

EXHIBIT 5

CITY OF HALLANDALE BEACH, FLORIDA MEMORANDUM

DATE: June 22, 2011

TO: Mark Antonio, City Manager

THRU: Thomas J. Vageline, Director
Development Services Department

FROM: Antonio P. Gonzalez, Building Official

SUBJECT: Building Division Scope of Services

This memo is prepared so that the City Manager's office can have an accurate account of the services that are currently being provided by the City's Building Division. The complete scope of operations should be included by companies that may be providing a Request for Proposal (RFP) as directed in the Budget Revisit Item No. 5.12 so that the level of service to the residents is not diminished.

During the budget meeting a justification was requested for the need to employ Broward County inspection and plan review services for Fiscal Year 11-12 since the projected revenues imply a decrease in the amount of permits that will be processed. Further, the revenues do not appear to cover the anticipated division's expenditures.

Several reasons were provided including the following:

1. The fact that the amount of minor permits being reviewed and inspections performed has not decreased and continues to be a significant part of the workload.
2. A second reason mentioned was the need to have a contingency of funds that would cover costs for major projects. This would enable City plan review and inspection services for buildings that were unexpected or not anticipated and/or those that have accelerated their development schedule and decide to build sooner than they had planned.
3. In addition, we discussed the need to maintain the great level of customer service which is expected by the residents.
4. Also mentioned was the fact that throughout the years the Building Division revenues have been able to cover its expenditures.
5. The use of services from Broward County is supplemental to the core staff of the Building Division, and is used only on an as-needed basis.
6. **Finally, I truly believe that you have one of the best Building Divisions in Broward County and respectfully request that you reconsider maintaining City staff instead of outsourcing the services the Building Division provides.**

The following list is a comprehensive breakdown that provides additional reasons for the need to continue using City staff and a professional services agreement with providers on an as-needed and complimentary basis.

BUILDING DIVISION

1. CRS – COMMUNITY RATING SYSTEM

The City of Hallandale Beach has achieved the best score in Broward County, a Class 6 rating in the Community Rating System (CRS) through the National Flood Insurance Program (NFIP). The classification qualifies this community for a 20% discount in the premium cost of flood insurance for NFIP policies issued or renewed in the Special Flood Hazard Areas (see attached letter from U.S. Department of Homeland Security - DHS). The Building Division enforces many of the regulations required by the City Ordinances and the CRS as part of their daily assignments. The latter is one of the major components of the scoring system. Some of the responsibilities include:

- A. Annual CRS update forms
- B. Five Year Cycle Verification
 - 1. Preparation of documents
 - 2. Coordination with CRS Committee
 - 3. Meeting with auditors
 - 4. Preparation for the 5 year audit involves CBO, ABO and Permit Coordinator
- C. Maintain a Class 6 or lower rating through effective management and application of City / DHS / CRS requirements during plan review and inspections
- D. Chief Building Official and Assistant (Permit Coordinator) participation in the CRS Committee (six to eight meetings annually)

2. BCEGS - BUILDING CODE EFFECTIVENESS GRADING SCHEDULE

Cities which participate in this program are evaluated and classified in accordance with their rating. The City of Hallandale Beach participates in this program. The grading program is an advisory insurance underwriting information and rating tool. The benefits to the City include reducing property losses, safer buildings and lowered insured losses from catastrophes. BCEGS credits are applied to loss costs for personal and commercial property coverage. The Building Division provides the following services:

- A. Maintain a Class 4.0 for 1 & 2 Family Residential Property and a Class 3.0 for Commercial and Industrial properties (see attached letter from the Insurance Services Office - ISO)
- B. Five (5) Year Verification Cycle: Preparation for five year audit involves entire inspection/ plan examiner staff, CBO and Permit Coordinator

- C. Class level depends on a well-balanced proportion between staffing level, the number of inspectors and plan reviewers performing their assignments and the number of inspections and plan reviews required; outsourcing the services may affect the BCEGS score if the level of service is not maintained by reducing personnel
- D. Securing a specific BCEGS classification level is a requirement of the CRS program; if the BCEGS score is not maintained or lowered the CRS classification is affected as well

3. EMERGENCY OPERATIONS

The Building Division responds to many incidents involving emergency operations. The operations primarily include but are not limited to hurricanes, fires, flooding and accidental deaths during construction. The services provided involve the residents and contractors.

- A. Be familiar with City operations during an emergency
- B. Attend coordination meetings at the Fire Department as part of the Broward County City-wide Emergency Operations Plan
- C. Provide detailed damage assessment after Fire Department concludes the initial rapid assessment
- D. Provide reports of damage assessment and displaced residents to DHS and/or State
- E. Emergency permit issuance
- F. Assistance on emergency calls (see attached list of emergency telephone response team)
- G. Attendance in quarterly Emergency Management Planning Committee (EMPC) by Director, Building Official and/or Assistant Building Official
- H. Attendance in tabletop emergency exercises and seminars held by City, Broward County and State
- I. Compliance with National Incident Management System (NIMS) qualifications for Building Division personnel (see attached list of qualifications)

4. CITY OPERATIONS

A. Unsafe Structures

1. Hallandale Beach has established its own Unsafe Structures Board (USB)
2. USB Secretary is the Permit Coordinator for the Building Division
3. USB Secretary prepares the commission chambers for the meeting, records the meeting and assists during the meeting
4. USB Secretary prepares minutes and agenda, assists CBO with preparation of USB orders and liens after demolition
5. Nine unsafe structures were demolished in 2010. Six were demolished by the City and three were demolished by the property owners (see attached spreadsheet)
6. The Building Official prepares the cases (usually the CBO and inspectors for

a specific trade are involved in the inspection process as deemed necessary), presents the cases before the USB and coordinates the demolition process with the contractors

B. Monthly Reports

1. Process recurring report that accounts for number of plans reviewed / inspections performed and permits issued along with revenues collected
2. CBO provides updates on CR, CAD, BP, CMD and CC's
3. CBO provides updates on agenda items

C. 40 Year Safety Inspection Program

1. Mail-out of request for inspection by Engineer
2. Tracking of properties to achieve compliance with reports submittal
3. Review of Engineer's report by Building Official and Chief Electrical Inspector
4. Tracking of properties to achieve corrections of deficiencies noted on reports
5. Inspections as required
6. File Maintenance

D. Drainage and Maintenance Notification and Tracking For Compliance

1. Mail-out yearly notice with Drainage Certificate to be returned to the City.
2. Tracking of properties for compliance.
3. Mail-out of second notice for non-compliant properties.
4. Tracking of non-compliant properties to turn over to Code Enforcement.

E. Expired Permits

1. Mail-out of notice every sixty days to all active permits
2. Close out all expired permits

F. Attendance Before Special Magistrate Hearings

1. Building Division staff attends special magistrate hearings in support of cases involving construction issues and violations of the Florida Building Code

G. Interdepartmental Coordination of City Projects

1. Attendance by CBO, Permit Coordinator and Chiefs to meetings
2. Coordination of City staff with other departments and contractors

H. Attendance of Building Official and/or Staff at Community Forums

1. Meeting with residents by City quadrants (5) meetings
2. Pre-hurricane Forum

I. Preparation of Budget

1. Understanding of the budget process
2. Budget is developed within a six month period
3. Projections and attendance at budget meetings
4. Personnel involve include Building Official, Assistant Building Official, and Permit Coordinator (other staff members are consulted as needed)

5. PLANS EXAMINERS

The Building Division Plans Examiners are reviewing approximately 7,000 to 9,000 plans per year. All of the Chief Plans Examiners in Hallandale Beach have an experience of over thirty (30) years in the construction industry. There are three licensed Building Officials in the division as well.

A. Plans Examiners Qualifications

1. State of Florida Department of Business and professional Regulation (DBPR) licensed Plans Examiner
2. Broward County Board of Rules and Appeals (BCBRA) Plans Examiners license
3. 10 years as a licensed contractor in the specific trade or licensed as an Architect or Engineer
4. 2 years experience as an inspector in Broward County
5. 32 hours of continuing education bi-annually (highest in the state)

B. Walk-through Permits

1. Performed every week on Wednesdays from 7:30 a.m. to 10 a.m.
2. Permits requiring review by one discipline (e.g. Water heaters, A/C change-outs, fences, shutters, windows, minor electrical, etc.) are processed and returned to the customer with an approval so that a permit is issued immediately or if the submittal is not compliant with the codes, review comments are discussed and the plans may be corrected as part of the process
3. Walk-throughs are often performed at any time on any day as part of our excellent customer service
4. Walk-throughs are also performed during an emergency (includes A/C replacements, water heaters, electrical service repairs, minor structural repairs that affect occupancy, etc.)

C. Expedited Plan Reviews

1. Performed upon written authorization by the customer; review is started within two days of the request and completed within 4 to 7 days depending on the complexity of the project

D. Change of plans (COP) and Subsequent submittals

1. COP's are produced when field conditions require changes to the drawings or as owner directed changes to the project or scope of work
2. For major developments COP's are submitted as a signed / sealed field order as directed by the Architect and/or Engineer; COP's are compiled and submitted on a monthly basis for a formal review by the City and checked against the field orders; the latter process ensures continuity in the work flow and is part of the customer service the City provides
3. Subsequent submittals include shop drawings for items that will be fabricated at a later date in the construction process and require City review (e.g. roof trusses, roofing systems, roofing accessories, railings, awnings, signage, fountains, etc.); the latter is required to be submitted prior to installation

E. Development Review Committee (DRC) Meetings

1. Attendance by Building Official and/or Assistant Building Official for all major developments; on average 6 to 12 DRC meetings are held annually
2. Attendance by a Chief Inspector for a specific discipline as required

F. Meetings

1. Plans examiners meet with the design professionals to resolve comments that are not being understood or addressed (usually requested by the City in order to expedite the process and performed by the 3rd review)
2. Meetings are held with the owners that require an explanation of the review comments and/or an understanding of the fees being charged
3. Project Coordination Meetings - Staff (Building Official, all of the Chiefs and Permit Coordinator) met on a weekly basis with the Village at Gulfstream Park contractors and owner's representatives as part of the expediting and close-out of the project (31 consecutive weeks)
4. Calls are made on a daily basis to the design professionals, contractors and/or owners in order to expedite the review process
5. Pre-Construction meetings on major developments – usually attended by CBO, Chiefs and field inspectors assigned to the project; plan review, COP's and inspection process is explained, customizing City process to project demands, distinguish specific requirements that require attention, provide City inspectors/plan examiners cell phone numbers and establish a team approach
6. Monthly construction meetings – usually attended by CBO, Chiefs and field inspectors assigned to the project; as the project is constructed field meetings between City staff and the individual contractors for the specific discipline are held to prevent delays from occurring and allow a smooth transition into the occupancy of the building

6. INSPECTORS

The prime responsibility of the inspectors is to perform construction inspections on the different types of projects which range from simple additions, to multi-family high-rises and commercial buildings. In addition, the Building Division performs inspections associated with the occupational license process and cases referred by the Fire, Police, Finance, Public Works Departments and the Code Compliance Division.

A. Inspector Qualifications

1. Possess a current license from the Florida Construction Industry Licensing Board or Broward County Central Examining Board
2. 10 years of experience as a contractor in the specific trade (Chiefs)
3. Two years as an inspector in Broward County (Chiefs)
4. Possess a current license from the Florida Department of Business and Professional Regulation as an Inspector
5. Broward County Board of Rules and Appeals (BCBRA) Inspector license
6. 32 hours of continuing education bi-annually (highest in the state)

B. 9,000 to 11,000 construction inspections are performed annually

C. Occupational License Inspections – conducted as needed on a weekly basis; processed and tracked by use of Code Compliance Module in H T E (an estimated 200 - 300 inspections are conducted annually accounting for approximately 250 hours of Building Division Staff time)

D. Citizen Concerns Inspections - processing and tracking by use of Code Compliance Module in H T E (an estimated 350 – 450 cases are processed annually which accounts for approximately 400 hours of Building Division staff time)

E. Finance Department Assistance – Finance assigns water meter pre-inspections, sewer credits (broken sewer pipes), water meters versus number of living units verification to the Chief Plumbing Inspector; (approximately 10 to 15 assignments annually); on many occasions the Plumbing Chief discovers illegal conversions that are then tracked as a Code Compliance case

F. Fire Department Calls

1. Building Official on call 24hours / 7 days a week
2. CBO may employ the Assistant Building Official or different Chiefs as needed for the disciplines affected
3. Approximate number of cases annually include 54 involving water damage, 92 electrical wiring or equipment problems, 78 structure fires, 15 miscellaneous incidents including collapse of structure, flooding and vehicle damage to a structure

- G. Public Works – The Chief Plumbing Inspector assists with inspections of site utilities, domestic water backflow preventers, cites grease traps which are not in compliance and storm water drainage systems
- H. Pre-hurricane inspections and notification to contractors – City/Code requirements are distributed and documentation of receipt is obtained
- I. Electrical Chief inspects during 30 day temporary power for testing equipment and coordinates with/authorizes Florida Power and Light to release the meter in order to permanently energize the building; (approximately 20 to 30 inspections and coordination calls per year are completed)
- J. Electrical inspections are performed as required for nightclub extended hours licenses renewal and early Sunday liquor sales; (approximately 15 to 20 inspections are performed annually)
- K. Assistant Building Official serves as Chief Structural Inspector; a private provider may charge a higher rate for an Assistant or Chief Building Official and separately for the Chief Structural Inspector

7. PERMITTING CLERKS

The clerical and administrative section of the Building Division is composed of a Head Clerk, a permit clerk and a Permitting Coordinator / Assistant to the Building Official. The clerks process approximately 11,000 to 14,000 permits and issue 2,500 to 3,500 permits annually. The permit clerks handle a multitude of tasks in addition to the issuance of permits.

A. Qualifications

- 1. High school diploma
- 2. Computer knowledge
- 3. Minimum typing proficiency
- 4. Experience in construction related field

B. Equipment and Programs

- 1. Knowledge of the H T E Permit Module
- 2. Ability to utilize the scanner, copier, printer, microfilm reader / processor, Interactive Voice Response unit, and computer
- 3. Understanding of Internet Explorer, Excel, Word, Outlook, Optiview, Agenda Maker, Adobe, and Windows
- 4. Use of City Website, Broward County Property Appraisers Office (BCPA), Department of Business and Professional Regulation (DBPR), Broward County Central Examining Licensing Board (BCCELB), Sun Biz

C. Basic Knowledge of State Statutes and County Administrative Provisions

1. FBC 2007 BC Amendments – Change of Contractor, Time limitation of Permits, Required Inspections Types, Special Inspectors
2. Florida Statutes – Notice of Commencement, Contractor Licensing Registration, Liability Insurance, Workman's Compensation

D. City Requirements

1. Customer service at counter (approximately 30 to 60 customers per day)
2. Phones
3. Understanding of fee schedule
4. Condo letters
5. Familiarity with handouts
 - a. Erosion & Sedimentation Control Agreement
 - b. Authorized Trash Vendors
 - c. Driveways / swales
 - d. Wind load charts
 - e. Fence details
 - f. Owner Builder forms
 - g. Parking Configuration
 - h. Dumpster Enclosure
 - i. Re-nailing Affidavit
 - j. Hurricane Mitigation Application
 - k. Encroachment Agreement form
 - l. Sidewalk Reconstruction
 - m. Swimming Pool Safety Act
 - n. Roofing System Affidavit
 - o. Change of Contractor
 - p. Notice of Commencement
 - q. Asbestos Notice of Responsibilities
 - r. 30 Day Temp
 - s. Special Inspector form
 - t. Plan release form
6. Rejection / approval letters
7. Coordinate meeting rooms
8. Interdepartmental calls / information

E. Emergency Operations

1. Assistance with phones
2. Permit issuance

F. Outside Agencies

1. Broward County Environmental Protection and Growth Management
 - a. Forms

- b. Procedures
- c. Reports – Monthly submittal
- 2. Broward County Appraisers Office
 - a. Certificate of Occupancy & Temporary Certificate of Occupancy Reports – Monthly submittal
- 3. State of Florida Department of Community affairs
 - a. Surcharges
- 4. Broward County Board of Rules and Appeals
 - a. Surcharges
- 5. Department Of Business and Professional Regulation
 - a. Surcharge
- 6. Department of Homeland Security (FEMA)
 - a. Finish Floor Elevations
- 7. DBPR Division of Hotels and Restaurants
- 8. Broward County Health Department, Pools
- 9. Broward County Building Code Services, Elevator Division
- 10. Florida Department of Agriculture and Consumer Services (Food establishments)

G. Unsafe Structures Procedures

- 1. Permit Coordinator serves as Secretary to the Board
- 2. Prepare agenda and packets
- 3. Prepare Chambers for meetings
- 4. Recording / Minutes

H. Drainage and Maintenance Notification and Tracking For Compliance

8. OTHER

A. Five year comparison of revenues to expenditures (see attached)

- 1. Building Division revenue has covered department expenditures including Broward County Inspection and Plan Review Services
- 2. Projected revenues for FY 2010-11 also meet the expenditures
- 3. The 39% Deficit in FY 2011-2012 Revenue/Expenditure comparison may be lower than anticipated
 - a. Revenue request was calculated on a very conservative basis
 - b. Revenue estimates have consistently been exceeded for the past five years
 - c. Inspection / Plan Review services costs were not decreased as a contingency for the possibility of unexpected projects and that the nation's economic condition will recover (Park Central and Beachwalk are two projects that were not included in the Revenue Request and may be permitted in 2012)

- d. Inspection / Plan Review service by a provider are conducted on an as needed supplemental basis therefore the estimated expenditures requested may be reduced significantly if the workload is consistent with the revenue projections
- e. The 40 year Building Safety Inspection program may increase the projected revenues

Prepared By: _____
Tony Gonzalez, Building Official

Reviewed:

Mark Antonio, City Manager

Date

Approved

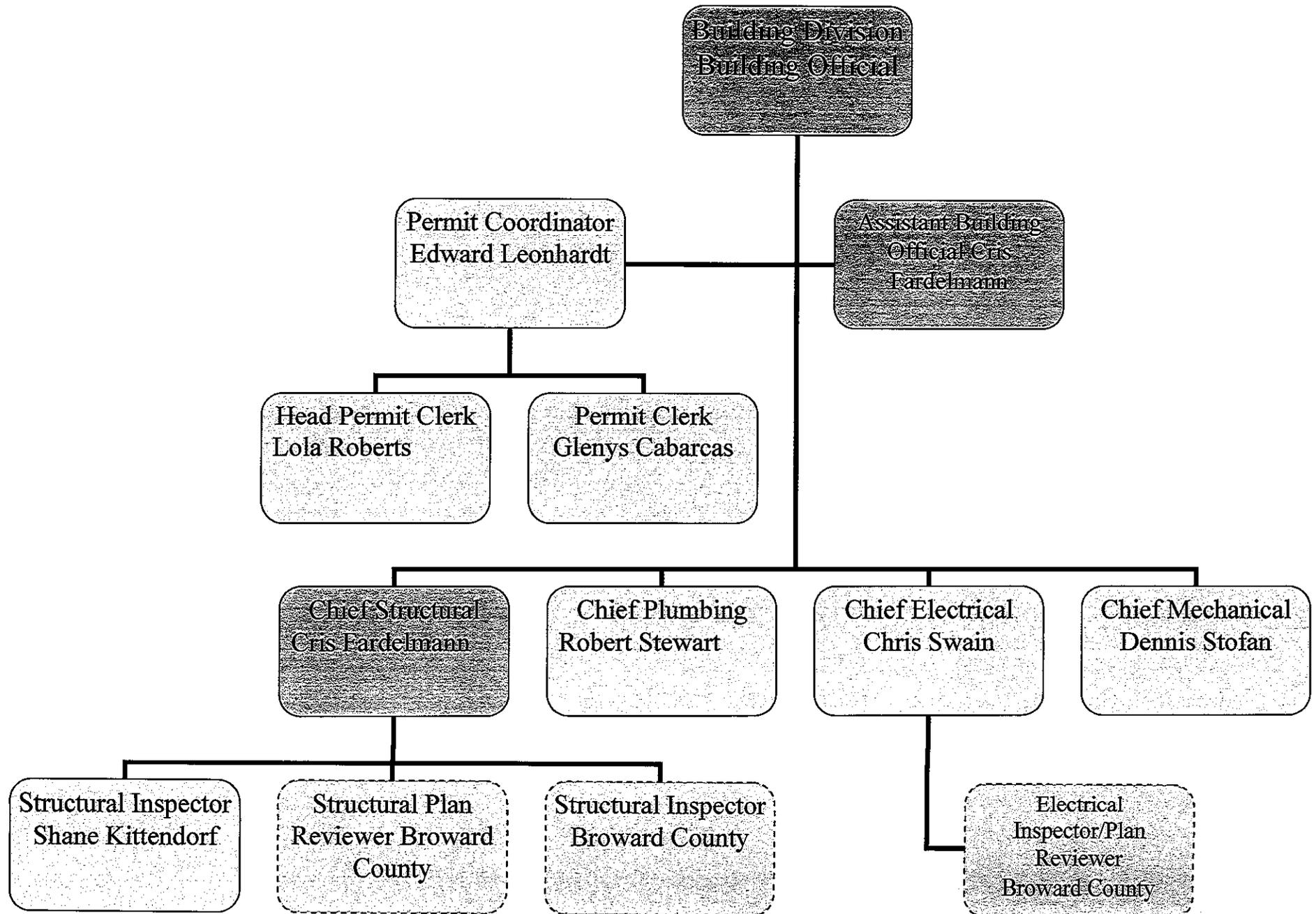
Denied

Hold for Discussion

Comments:

- Credit Initials TG
- Attachment(s)
- CRS Class Rating from DHS*
- BCEGS Classification from ISO*
- List of Emergency Telephone Response Team*
- List of NIMS Qualification*
- Unsafe Structures Spreadsheet*
- Five Year Revenue Comparison*

BUILDING DIVISION
ORGANIZATIONAL CHART



DEVELOPMENT SERVICES DEPARTMENT
EMERGENCY TEAMS
 June 8, 2011

Operations Supervisor: **Thomas J. Vageline**, Director of Development Services
 Assistant Operations Supervisor: **Tony Gonzalez**, Building Official

Field Inspection Teams:

- Team 1 -** Chief Plumbing Inspector – Robert Stewart
 Code Compliance Specialist – Anna Pierre
- Team 2 -** Chief Electrical Inspector – Chris Swain
 Code Compliance Specialist – Shelley Sarros
- Team 3-** Chief Mechanical Inspector – Dennis Stofan
 Code Compliance Specialist – Tony Adamson
- Team 4 -** Building Inspector - Shane Kittendorf
 Senior Code Compliance Specialist – Corinne Yoder

Office Coordinator – Departmental AOA

Emergency Telephone Answering – Sandy Sewell, Jamie Doogue, Edward Leonhardt, Lola Roberts, Departmental AOA & Kimberly Bruce.

Call Team Phone List:

		<u>Home</u>	<u>Cellular</u>
Call Team 1	Tom Vageline	954-523-1630	954-240-1725
	Tony Gonzalez	954-458-2785	954-593-8132
	Christy Dominguez	954-989-0703	954-559-6666
	Kimberly Bruce	305-758-1221	352-212-1275
	Departmental AOA	N/A	N/A
Call Team 2	Tony Gonzalez	954-458-2785	954-593-8132
	Cris Fardelmann	954-434-3709	954-303-1249
	Chris Swain	954-583-3018	954-593-8009
	Dennis Stofan	305-887-6770	954-604-4572
	Robert Stewart	954-755-8114	954-803-3282
	Shane Kittendorf	868-441-0448	954-303-2750
	Edward Leonhardt	954-885-6689	954-270-1317
	Lola Roberts	N/A	786-566-1307
	Glenys Cabarcas	N/A	305-492-2424
Call Team 3	Kimberly Bruce	305-758-1221	352-212-1275
	Corinne Yoder	954-430-0241	954-557-3241
	Shelley Sarros	954-989-8471	954-205-8836
	Anthony Adamson	954-444-7327	954-479-4593
	Anna Pierre	N/A	786-287-4240
	Jamie Doogue	954-434-8314	407-491-4341
	Sandy Sewell	954-797-6632	954-830-2839
Call Team 4	Christy Dominguez	954-989-0703	954-559-6666
	Sarah Suarez	954-341-0438	954-599-1571
	Cindy Bardales	N/A	305-401-6802

UNSAFE STRUCTURES

Address	Permit No.	Demo date	Remarks
107-108 SW 9 ST	09-822		ROOF- REPAIRED PENDING FINAL INSPECTION
113 SOUTHEAST 9 COURT	10-2403	10/28/2010	DEMOLISHED BY OWNER
115 NORTH DIXIE HWY			BLDG. HAS BEEN REPAIRED
120 NW 9 ST			DEMOLISHED BY OWNER
128 NW 6 AVE			DEMOLISHED BY CITY
134-136 SE 5 AVENUE			STRUCTURE HAS BEEN REPAIRED
135 FOSTER ROAD			DEMOLISHED BY CITY
15 SE 4 AVENUE			DEMOLISHED BY OWNER
200 NW 5 STREET	99-1574	6/25/1999	DEMOLISHED BY CITY
202 FOSTER ROAD - SMALL WOODEN STORAGE BLDG.			DEMOLISHED BY OWNER
206 HOLIDAY DRIVE	11-457	12/28/2010	DEMOLISHED BY CITY
208 NW 5 STREET	11-077	11/1/2010	DEMOLISHED BY CITY
210 SE 9 ST			BLDG. HAS BEEN REPAIRED
212 NW 2 AVENUE			DEMOLISHED BY OWNER; REMAINING WAS REPAIRED
212 NW 5 STREET	11-078	11/1/2010	DEMOLISHED BY CITY
216-218 N DIXIE HWY			DEMOLISHED BY CITY
216 NE 4 STREET			BLDG. HAS BEEN REPAIRED
217-219 N DIXIE HWY			DEMOLISHED BY OWNER
219 NW 7 COURT			DEMOLISHED BY OWNER
224 SW 9 STREET			BLDG. HAS BEEN REPAIRED
250 LAYNE BLVD.			BLDG. HAS BEEN REPAIRED
2520 E HALLANDALE BEACH BLVD			DEMOLISHED BY OWNER
28-40 FOSTER ROAD			DEMOLISHED BY CITY
300 NW 1 AVENUE			DEMOLISHED BY OWNER
306 NW 2 AVENUE			BLDG. REPAIRED
308 NW 1 AVENUE			DEMOLISHED BY OWNER
308 NW 7 COURT			DEMOLISHED BY OWNER
310 NW 1 AVENUE			DEMOLISHED BY OWNER
310 NW 7 COURT			DEMOLISHED BY OWNER
312 NW 1 AVENUE			DEMOLISHED BY OWNER
312 NW 7 COURT			DEMOLISHED BY OWNER
314 FOSTER ROAD			IN PROCESS FOR PRESENTATION BEFORE THE USB
316 NW 2 AVENUE			BLDG. HAS BEEN REPAIRED
316 NW 7 COURT			DEMOLISHED BY OWNER
401 HOLIDAY DRIVE	11-241	3/8/2011	DEMOLISHED BY OWNER
401 N DIXIE HWY			BLDG. REPAIRED
401 NW 1 AVENUE			DEMOLISHED BY CITY
405 NW 1 AVENUE			DEMOLISHED BY CITY
409 NW 4 AVENUE			DEMOLISHED BY CITY / LIENED
409 SW 8 STREET			BLDG. HAS BEEN REPAIRED
408 NW 5 AVENUE			DEMOLISHED BY OWNER
417 NW 3 AVENUE			IN PROCESS FOR PRESENTATION BEFORE THE USB
450 ANSIN BLVD.			BLDG. HAS BEEN REPAIRED
455 TAMARIND DRIVE	10-1985	6/25/2010	DEMOLISHED BY THE CITY
466 ALAMANDA DRIVE	11-149	6/8/2011	DEMOLISHED BY OWNER
468 GOLDEN ISLES DRIVE			BLDG. HAS BEEN REPAIRED
501 NW 2 AVENUE			BLDG. REPAIRED
430 SW 9 AVE			BLDG. REPAIRED
502 NW 1 AVENUE			DEMOLISHED BY CITY
502 NW 2 AVENUE			DEMOLISHED BY CITY
504 NW 1 AVENUE			DEMOLISHED BY CITY
504 NW 1 AVENUE (REAR)			DEMOLISHED BY CITY
505 NW 1 AVENUE			DEMOLISHED BY CITY
509 NW 1 AVENUE			DEMOLISHED BY CITY
509 NW 2 AVENUE			DEMOLISHED BY CITY / LIENED
511 NW 1 AVENUE			DEMOLISHED BY CITY

UNSAFE STRUCTURES

Address	Permit No.	Demo date	Remarks
511 SW 1 AVENUE			BLDG. HAS BEEN REPAIRED
513 NORTH DIXIE HWY	11-150	11/4/2010	DEMOLISHED BY CITY
517 NW 2 AVENUE			NORTH DETACHED STRUCTURE - DEMOLISHED BY CITY; MAIN BLDG. HAS BEEN REPAIRED;
519 NW 3 AVENUE			DEMOLISHED BY OWNER
520 S DIXIE HWY			IN PROCESS FOR PRESENTATION BEFORE THE USB
521 NW 3 AVENUE			DEMOLISHED BY OWNER
536 HIBISCUS DRIVE			TRELLIS - DEMOLISHED BY OWNER
600 SW 6 STREET			BLDG. HAS BEEN REPAIRED
604 FOSTER ROAD			DEMOLISHED BY CITY
606 PALM DRIVE	11-575	2/10/2011	DEMOLISHED BY OWNER
606-608 FOSTER ROAD			DEMOLISHED BY CITY
610 FOSTER ROAD			DEMOLISHED BY CITY
612 FOSTER ROAD			DEMOLISHED BY CITY
625 NW 5 COURT			BLDG. HAS BEEN REPAIRED
625 DIANA DRIVE #308			DEMOLISHED BY OWNER
630 HIBISCUS DRIVE			BLDG. HAS BEEN REPAIRED
631 NW 10 COURT	11-1362	8/25/10	DEMOLITION VOLUNTARY AGREEMENT PROCESS / DEMOLISHED BY CITY;
700 NW 2 STREET			DEMOLISHED BY OWNER
700 NW 9 COURT			VOLUNTARY AGREEMENT PROCESS DEMO
703 NW 2 AVENUE			DEMOLISHED BY CITY
707-709 S DIXIE HWY			BLDG HAS BEEN REPAIRED
711 FOSTER ROAD			DEMOLISHED BY CITY
715 FOSTER ROAD			IN PROCESS FOR PRESENTATION BEFORE THE USB
719 FOSTER ROAD			IN PROCESS FOR PRESENTATION BEFORE THE USB
745 NW 7 STREET	02-1760, 02-1847, 02-1852, 02-1947, 02-2055, 03-318		BLDG. HAS BEEN REPAIRED
749 NW 4 STREET	10-2119	7/20/2010	DEMOLISHED BY CITY
800 EHBB			UNSAFE SIGN DEMOLISHED BY OWNER
803 NW 4 TERR	06-1103	3/23/2006	DEMOLISHED BY CITY
804 SOUTH FEDERAL HWY			BLDGS. (COTTAGES) DEMOLISHED BY OWNER
815 NW 3 TERRACE	10-2117	8/25/2010	DEMOLISHED BY CITY
819 NW 3 TERRACE	10-217	11/13/2009	DEMOLISHED BY CITY
822 NW 3 TERRACE			PENDING ASBESTOS ABATEMENT AND DEMO
823 NW 7 STREET			DEMOLISHED BY CITY
828 PEMBROKE ROAD	04-1063		BLDG. HAS BEEN REPAIRED
829 PEMBROKE ROAD			DEMOLISHED BY OWNER
912 NE 2 STREET	11-494	6/8/2011	DEMOLISHED BY CITY
913 NW 1 AVENUE			DEMOLISHED BY COUNTY
1005 NORTH DIXIE HWY			DEMOLISHED BY OWNER
1011 NW 8 STREET			BLDG. HAS BEEN REPAIRED
1012 NW 1 AVENUE			BLDG. HAS BEEN REPAIRED
1013 NW 8 STREET			BLDG. HAS BEEN REPAIRED
1101 NE 2 STREET			BLDG. HAS BEEN REPAIRED
1116 NE 5 STREET			BLDG. HAS BEEN REPAIRED
2420 DIANA DRIVE #308			GUARDRAIL/ENCLOSURE HAS BEEN INSTALLED AND BALCONY SAFETY RESTORED;
3180 SOUTH OCEAN DRIVE #1208			BLDG. HAS BEEN REPAIRED
TOTAL DEMOLISHED BY OWNER			30
TOTAL DEMOLISHED BY CITY			35
TOTAL UNSAFE STRUCTURES REMOVED			65
TOTAL UNSAFE STRUCTURES REPAIRED			31

UNSAFE STRUCTURES

Address	Permit No.	Demo date	Remarks
TOTAL UNSAFE STRUCTURES OPEN FOR PROCESSING			5
TOTAL UNSAFE STRUCTURES PENDING DEMOLITION / REPAIRS			1
TOTAL UNSAFE STRUCTURES CASES			102

DEPARTMENT	LAST NAME	FIRST NAME	POSITION	NIMS LVL REQUIRED	IS100	IS200	IS300	IS400	IS700
Development Services	Adamson	Anthony	Code Compliance Specialist	Entry Level First Responder	X				X
Development Services	Bardales	Cindy	AOA I	City Worker - Support Staff					X
Development Services	Bruce	Kimberly	Code Compliance Official	General Staff	X	X			X
Development Services	Cabarcas	Glenys	Permit Clerk	City Worker - Support Staff					X
Development Services	Dominguez	Christy	Director, Planning & Zoning	First Line Supervisors					X
Development Services	Doogue	Jamie	AOA I	City Worker - Support Staff	X				X
Development Services	Fardelmann	Donald	Asst. Building Official	First Line Supervisors	X	X			X
Development Services	Fernandini	Jorge	Engineer I	City Worker - Support Staff	X	X			X
Development Services	Gonzales	Antonio	Building Official	First Line Supervisors	X	X			X
Development Services	Vacant	Vacant	AOA II	City Worker - Support Staff					X
Development Services	Kittendorf	Shane	Building Inspector	Entry Level First Responder	X	X			X
Development Services	Leibowitz	Mark	Community Redevelopment Specialist	City Worker - Support Staff					X
Development Services	Leonhardt	Edward	Permit Coordinator	City Worker - Support Staff					X
Development Services	Pierre	Anna	Code Compliance Specialist	City Worker - Support Staff					X
Development Services	Roberts	Lola	Head Permit Clerk	City Worker - Support Staff					X
Development Services	Sarros	Shelley	Code Compliance Specialist	Entry Level First Responder	X				X
Development Services	Sewell	Sandra	AOA IV	City Worker - Support Staff					X
Development Services	Stewart	Robert	Chief Plumbing Inspector	First Line Supervisors	X	X			X
Development Services	Stofan	Dennis	Chief Electrical Inspector	First Line Supervisors	X	X			X
Development Services	Suarez	Sarah	Senior Planner	City Worker - Support Staff					X

Development Services	Swain	Chris	Chief Electrical Inspector	First Line Supervisors	X	X			X
Development Services	Torres	Liza	CRA Manager	City Worker - Support Staff	X				X
Development Services	Terrientes	Georgiana	AOA I	City Worker - Support Staff					X
Development Services	Vageline	Thomas	Director	First Line Supervisors					
Development Services	Yoder	Corinne	Senior Code Compliance Specialist	Entry Level First Responder	X	X			X

Five year revenue to expense comparison for Building Division

	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11 Projected	FY 11-12 Requested
Revenue	\$ 1,345,674	\$ 1,502,160	\$ 1,636,441	\$ 1,636,505	\$ 2,129,234	\$ 1,418,139	\$ 869,675
Expense	\$ 952,662	\$ 1,185,734	\$ 1,364,367	\$ 1,112,448	\$ 1,057,037	\$ 1,266,603	\$ 1,324,997
Difference	\$ 393,012	\$ 316,426	\$ 272,074	\$ 524,057	\$ 1,072,197	\$ 151,536	\$ (455,322)
Revenue Excess	29.21%	21.06%	16.63%	32.02%	50.36%	10.69%	
Revenue Deficit							34.36%