


FY 2012-2013

MONTHLY PROGRESS REPORT

Reporting Month & Year: December 2012

Date Report Prepared: January 4, 2013

A. Project Information:

Agency Name	South Broward Hospital d/b/a Memorial Healthcare System
Person Preparing the Report	Tim Curtin
Job Title	Director
Signature	
Project Name	Hallandale Beach Families Matter Program
Project Start- Up Date	10/1/2012
Project Completion Date	09/30/2013
Amended Completion Date (if applicable)	

B1. Project Cost

		Funds Expended to Date	Percentage
Total Project	\$54,735.00	\$6,481.25	12 %
City Funding	\$54,735.00	\$6,481.25	12%
Other Funding	\$0.00	\$0.00	\$

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(Continued)

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B2. Please list other Funding Sources and Amount.

NONE

B3. Percent of Project completed to date: 25 %

B4. Anticipated Changes in Staffing:

1. Office Hours: Flexible with no more than 42.5 hrs per week
2. Resignations: None
3. Part-time or Full time Employee(s):
Jessica Cima, MSW-Therapist
Michelle Hagues, MS-Team Leader
Noemi Suari Ramos, MSW Intern

C1. Brief Project Summary (General scope of work performed during the month. Include list of participants name, sign in sheets, address, date and type of service(s) as a separate Attachment)

Hallandale Beach Families Matter (HBFM) began serving families as of October 22, 2012.
Referral sources include but are not limited to the Hepburn Center, Gulfstream Middle School and local Faith Based organizations and also from other resources such as Memorial Youth Services Diversion program. HBFM sponsored a non-school day girls only event on 12/28/12 which addressed healthy relations, and related life skills.

C2. Describe specific work tasks & status completed this month:

Work Tasks	Status (i.e. underway, completed)
Market the HBFM project to Hallandale Beach residents via schools, Hepburn Center, churches	Completed
Begin life skills groups at the Hepburn Center for children	Completed
Begin middle school life skills group	Completed
Schedule meetings at local churches to market the program	In progress

C3. Describe success or problems encountered with Project:

- Low turnout rate for parent groups continue to be addressed with weekly flyers distributed at Hepburn and to clients enrolled in individual and family sessions for the HBFM program. HBFM is now offering parenting classes at Gulfstream Middle School.
- The middle school girls groups has been successful. The group will continue to be offered on non-school days throughout the year.

C4. Identify technical assistance needed.

- No technical assistance required at this time.